



Year	Month	Day	Time	Location	Activity	Duration	Frequency	Priority	Notes	Responsible	Status	Start Date	End Date	Completion Date	Progress (%)	Remarks
2023	1	1	08:00	Office	Project Kick-off Meeting	1.00	1	High	Initial meeting with stakeholders to define project scope and objectives.	John Doe	Completed	2023-01-01	2023-01-01	2023-01-01	100	Meeting successful, all parties aligned on goals.
2023	1	2	09:00	Office	Task: Research Market Trends	0.50	5	Medium	Conducting research on current market trends and competitor analysis.	Jane Smith	In Progress	2023-01-02	2023-01-02	2023-01-02	75	Research report due by end of day.
2023	1	3	10:00	Office	Task: Develop Project Charter	0.50	1	High	Drafting the project charter to formalize the project's purpose and goals.	John Doe	Not Started	2023-01-03	2023-01-03	2023-01-03	0	Waiting for input from stakeholders.
2023	1	4	11:00	Office	Task: Review Project Charter	0.50	1	High	Reviewing the draft project charter with the project sponsor.	Jane Smith	In Progress	2023-01-04	2023-01-04	2023-01-04	50	Feedback received, minor revisions needed.
2023	1	5	12:00	Office	Task: Finalize Project Charter	0.50	1	High	Finalizing the project charter and obtaining approval from the sponsor.	John Doe	Not Started	2023-01-05	2023-01-05	2023-01-05	0	Approval process pending.
2023	1	6	13:00	Office	Task: Identify Key Stakeholders	0.50	5	Medium	Identifying key stakeholders and their interests in the project.	Jane Smith	In Progress	2023-01-06	2023-01-06	2023-01-06	60	Stakeholder list being updated.
2023	1	7	14:00	Office	Task: Develop Communication Plan	0.50	1	High	Developing a communication plan to ensure all stakeholders are kept informed.	John Doe	Not Started	2023-01-07	2023-01-07	2023-01-07	0	Waiting for communication strategy input.
2023	1	8	15:00	Office	Task: Review Communication Plan	0.50	1	High	Reviewing the draft communication plan with the project manager.	Jane Smith	In Progress	2023-01-08	2023-01-08	2023-01-08	40	Plan needs more detail on reporting frequency.
2023	1	9	16:00	Office	Task: Finalize Communication Plan	0.50	1	High	Finalizing the communication plan and distributing it to all stakeholders.	John Doe	Not Started	2023-01-09	2023-01-09	2023-01-09	0	Distribution of plan pending.
2023	1	10	17:00	Office	Task: Define Project Scope	0.50	5	Medium	Defining the project scope and identifying deliverables.	Jane Smith	In Progress	2023-01-10	2023-01-10	2023-01-10	55	Scope statement being refined.
2023	1	11	18:00	Office	Task: Review Project Scope	0.50	1	High	Reviewing the draft project scope with the project sponsor.	John Doe	Not Started	2023-01-11	2023-01-11	2023-01-11	0	Approval pending.
2023	1	12	19:00	Office	Task: Finalize Project Scope	0.50	1	High	Finalizing the project scope and obtaining approval from the sponsor.	Jane Smith	In Progress	2023-01-12	2023-01-12	2023-01-12	30	Final review in progress.
2023	1	13	20:00	Office	Task: Develop Work Breakdown Structure (WBS)	0.50	5	Medium	Developing a Work Breakdown Structure (WBS) to decompose project tasks.	John Doe	Not Started	2023-01-13	2023-01-13	2023-01-13	0	WBS template being prepared.
2023	1	14	21:00	Office	Task: Review WBS	0.50	1	High	Reviewing the draft WBS with the project manager.	Jane Smith	In Progress	2023-01-14	2023-01-14	2023-01-14	20	WBS needs more granular tasks.
2023	1	15	22:00	Office	Task: Finalize WBS	0.50	1	High	Finalizing the WBS and integrating it into the project schedule.	John Doe	Not Started	2023-01-15	2023-01-15	2023-01-15	0	Integration with schedule pending.
2023	1	16	23:00	Office	Task: Develop Project Schedule	0.50	5	Medium	Developing a project schedule based on the WBS and resource availability.	Jane Smith	In Progress	2023-01-16	2023-01-16	2023-01-16	10	Schedule draft being reviewed.
2023	1	17	00:00	Office	Task: Review Project Schedule	0.50	1	High	Reviewing the draft project schedule with the project sponsor.	John Doe	Not Started	2023-01-17	2023-01-17	2023-01-17	0	Approval pending.
2023	1	18	01:00	Office	Task: Finalize Project Schedule	0.50	1	High	Finalizing the project schedule and distributing it to all stakeholders.	Jane Smith	In Progress	2023-01-18	2023-01-18	2023-01-18	15	Distribution of schedule pending.
2023	1	19	02:00	Office	Task: Develop Risk Register	0.50	5	Medium	Developing a risk register to identify and assess project risks.	John Doe	Not Started	2023-01-19	2023-01-19	2023-01-19	0	Risk register template being prepared.
2023	1	20	03:00	Office	Task: Review Risk Register	0.50	1	High	Reviewing the draft risk register with the project manager.	Jane Smith	In Progress	2023-01-20	2023-01-20	2023-01-20	10	Risk register needs more identified risks.
2023	1	21	04:00	Office	Task: Finalize Risk Register	0.50	1	High	Finalizing the risk register and integrating it into the project plan.	John Doe	Not Started	2023-01-21	2023-01-21	2023-01-21	0	Integration with project plan pending.
2023	1	22	05:00	Office	Task: Develop Project Plan	0.50	5	Medium	Developing a comprehensive project plan incorporating all project documents.	Jane Smith	In Progress	2023-01-22	2023-01-22	2023-01-22	5	Project plan draft being reviewed.
2023	1	23	06:00	Office	Task: Review Project Plan	0.50	1	High	Reviewing the draft project plan with the project sponsor.	John Doe	Not Started	2023-01-23	2023-01-23	2023-01-23	0	Approval pending.
2023	1	24	07:00	Office	Task: Finalize Project Plan	0.50	1	High	Finalizing the project plan and obtaining approval from the sponsor.	Jane Smith	In Progress	2023-01-24	2023-01-24	2023-01-24	10	Final review in progress.
2023	1	25	08:00	Office	Task: Develop Project Charter	0.50	1	High	Developing a project charter for a new initiative.	John Doe	Not Started	2023-01-25	2023-01-25	2023-01-25	0	Waiting for input from stakeholders.
2023	1	26	09:00	Office	Task: Review Project Charter	0.50	1	High	Reviewing the draft project charter with the project sponsor.	Jane Smith	In Progress	2023-01-26	2023-01-26	2023-01-26	50	Feedback received, minor revisions needed.
2023	1	27	10:00	Office	Task: Finalize Project Charter	0.50	1	High	Finalizing the project charter and obtaining approval from the sponsor.	John Doe	Not Started	2023-01-27	2023-01-27	2023-01-27	0	Approval process pending.
2023	1	28	11:00	Office	Task: Identify Key Stakeholders	0.50	5	Medium	Identifying key stakeholders and their interests in the project.	Jane Smith	In Progress	2023-01-28	2023-01-28	2023-01-28	60	Stakeholder list being updated.
2023	1	29	12:00	Office	Task: Develop Communication Plan	0.50	1	High	Developing a communication plan to ensure all stakeholders are kept informed.	John Doe	Not Started	2023-01-29	2023-01-29	2023-01-29	0	Waiting for communication strategy input.
2023	1	30	13:00	Office	Task: Review Communication Plan	0.50	1	High	Reviewing the draft communication plan with the project manager.	Jane Smith	In Progress	2023-01-30	2023-01-30	2023-01-30	40	Plan needs more detail on reporting frequency.
2023	1	31	14:00	Office	Task: Finalize Communication Plan	0.50	1	High	Finalizing the communication plan and distributing it to all stakeholders.	John Doe	Not Started	2023-01-31	2023-01-31	2023-01-31	0	Distribution of plan pending.
2023	2	1	15:00	Office	Task: Define Project Scope	0.50	5	Medium	Defining the project scope and identifying deliverables.	Jane Smith	In Progress	2023-02-01	2023-02-01	2023-02-01	55	Scope statement being refined.
2023	2	2	16:00	Office	Task: Review Project Scope	0.50	1	High	Reviewing the draft project scope with the project sponsor.	John Doe	Not Started	2023-02-02	2023-02-02	2023-02-02	0	Approval pending.
2023	2	3	17:00	Office	Task: Finalize Project Scope	0.50	1	High	Finalizing the project scope and obtaining approval from the sponsor.	Jane Smith	In Progress	2023-02-03	2023-02-03	2023-02-03	30	Final review in progress.
2023	2	4	18:00	Office	Task: Develop Work Breakdown Structure (WBS)	0.50	5	Medium	Developing a Work Breakdown Structure (WBS) to decompose project tasks.	John Doe	Not Started	2023-02-04	2023-02-04	2023-02-04	0	WBS template being prepared.
2023	2	5	19:00	Office	Task: Review WBS	0.50	1	High	Reviewing the draft WBS with the project manager.	Jane Smith	In Progress	2023-02-05	2023-02-05	2023-02-05	20	WBS needs more granular tasks.
2023	2	6	20:00	Office	Task: Finalize WBS	0.50	1	High	Finalizing the WBS and integrating it into the project schedule.	John Doe	Not Started	2023-02-06	2023-02-06	2023-02-06	0	Integration with schedule pending.
2023	2	7	21:00	Office	Task: Develop Project Schedule	0.50	5	Medium	Developing a project schedule based on the WBS and resource availability.	Jane Smith	In Progress	2023-02-07	2023-02-07	2023-02-07	10	Schedule draft being reviewed.
2023	2	8	22:00	Office	Task: Review Project Schedule	0.50	1	High	Reviewing the draft project schedule with the project sponsor.	John Doe	Not Started	2023-02-08	2023-02-08	2023-02-08	0	Approval pending.
2023	2	9	23:00	Office	Task: Finalize Project Schedule	0.50	1	High	Finalizing the project schedule and distributing it to all stakeholders.	Jane Smith	In Progress	2023-02-09	2023-02-09	2023-02-09	15	Distribution of schedule pending.
2023	2	10	00:00	Office	Task: Develop Risk Register	0.50	5	Medium	Developing a risk register to identify and assess project risks.	John Doe	Not Started	2023-02-10	2023-02-10	2023-02-10	0	Risk register template being prepared.
2023	2	11	01:00	Office	Task: Review Risk Register	0.50	1	High	Reviewing the draft risk register with the project manager.	Jane Smith	In Progress	2023-02-11	2023-02-11	2023-02-11	10	Risk register needs more identified risks.
2023	2	12	02:00	Office	Task: Finalize Risk Register	0.50	1	High	Finalizing the risk register and integrating it into the project plan.	John Doe	Not Started	2023-02-12	2023-02-12	2023-02-12	0	Integration with project plan pending.
2023	2	13	03:00	Office	Task: Develop Project Plan	0.50	5	Medium	Developing a comprehensive project plan incorporating all project documents.	Jane Smith	In Progress	2023-02-13	2023-02-13	2023-02-13	5	Project plan draft being reviewed.
2023	2	14	04:00	Office	Task: Review Project Plan	0.50	1	High	Reviewing the draft project plan with the project sponsor.	John Doe	Not Started	2023-02-14	2023-02-14	2023-02-14	0	Approval pending.
2023	2	15	05:00	Office	Task: Finalize Project Plan	0.50	1	High	Finalizing the project plan and obtaining approval from the sponsor.	Jane Smith	In Progress	2023-02-15	2023-02-15	2023-02-15	10	Final review in progress.
2023	2	16	06:00	Office	Task: Develop Project Charter	0.50	1	High	Developing a project charter for a new initiative.	John Doe	Not Started	2023-02-16	2023-02-16	2023-02-16	0	Waiting for input from stakeholders.
2023	2	17	07:00	Office	Task: Review Project Charter	0.50	1	High	Reviewing the draft project charter with the project sponsor.	Jane Smith	In Progress	2023-02-17	2023-02-17	2023-02-17	50	Feedback received, minor revisions needed.
2023	2	18	08:00	Office	Task: Finalize Project Charter	0.50	1	High	Finalizing the project charter and obtaining approval from the sponsor.	John Doe	Not Started	2023-02-18	2023-02-18	2023-02-18	0	Approval process pending.
2023	2	19	09:00	Office	Task: Identify Key Stakeholders	0.50	5	Medium	Identifying key stakeholders and their interests in the project.	Jane Smith	In Progress	2023-02-19	2023-02-19	2023-02-19	60	Stakeholder list being updated.
2023	2	20	10:00	Office	Task: Develop Communication Plan	0.50	1	High	Developing a communication plan to ensure all stakeholders are kept informed.	John Doe	Not Started	2023-02-20	2023-02-20	2023-02-20	0	Waiting for communication strategy input.
2023	2	21	11:00	Office	Task: Review Communication Plan	0.50	1	High	Reviewing the draft communication plan with the project manager.	Jane Smith	In Progress	2023-02-21	2023-02-21	2023-02-21	40	Plan needs more detail on reporting frequency.
2023	2	22	12:00	Office	Task: Finalize Communication Plan	0.50	1	High	Finalizing the communication plan and distributing it to all stakeholders.	John Doe	Not Started	2023-02-22	2023-02-22	2023-02-22	0	Distribution of plan pending.
2023	2	23	13:00	Office	Task: Define Project Scope	0.50	5	Medium	Defining the project scope and identifying deliverables.	Jane Smith	In Progress	2023-02-23	2023-02-23	2023-02-23	55	Scope statement being refined.
2023	2	24	14:00	Office	Task: Review Project Scope	0.50	1	High	Reviewing the draft project scope with the project sponsor.	John Doe	Not Started	2023-02-24	2023-02-24	2023-02-24	0	Approval pending.
2023	2	25	15:00	Office	Task: Finalize Project Scope	0.50	1	High	Finalizing the project scope and obtaining approval from the sponsor.	Jane Smith	In Progress	2023-02-25	2023-02-25	2023-02-25	30	Final review in progress.
2023	2	26	16:00	Office	Task: Develop Work Breakdown Structure (WBS)	0.50	5	Medium	Developing a Work Breakdown Structure (WBS) to decompose project tasks.	John Doe	Not Started	2023-02-26	2023-02-26	2023-02-26	0	WBS template being prepared.
2023	2	27	17:00	Office	Task: Review WBS	0.50	1	High	Reviewing the draft WBS with the project manager.	Jane Smith	In Progress	2023-02-27	2023-02-27	2023-02-27	20	WBS needs more granular tasks.
2023	2	28	18:00	Office	Task: Finalize WBS	0.50	1	High	Finalizing the WBS and integrating it into the project schedule.	John Doe	Not Started	2023-02-28	2023-02-28	2023-02-28	0	Integration with schedule pending.
2023	2	29	19:00	Office	Task: Develop Project Schedule	0.50	5	Medium	Developing a project schedule based on the WBS and resource availability.	Jane Smith	In Progress	2023-02-29	2023-02-29	2023-02-29	10	Schedule draft being reviewed.
2023	2	30	20:00	Office	Task: Review Project Schedule	0.50	1	High	Reviewing the draft project schedule with the project sponsor.	John Doe	Not Started	2023-03-01	2023-03-01	2023-03-01	0	Approval pending.
2023	2	31	21:00	Office	Task: Finalize Project Schedule	0.50	1	High	Finalizing the project schedule and distributing it to all stakeholders.	Jane Smith	In Progress	2023-03-02	2023-03-02	2023-03-02	15	Distribution of schedule pending.









Year	Month	Day	Time	Location	Activity	Duration	Frequency	Priority	Category	Sub-category	Notes	Start Date	End Date	Status	Owner	Assignee	Progress	Dependencies	Tags
2023	1	1	08:00	Office	Meeting	30	1	High	Work	Meeting	Weekly team meeting	2023-01-01	2023-01-01	Completed	John	Jane	100%		
2023	1	2	09:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-01-02	2023-01-02	In Progress	John	John	50%		
2023	1	3	10:00	Office	Meeting	15	1	Low	Work	Meeting	Client call	2023-01-03	2023-01-03	Completed	John	Jane	100%		
2023	1	4	11:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-01-04	2023-01-04	In Progress	John	John	50%		
2023	1	5	12:00	Office	Meeting	30	1	High	Work	Meeting	Weekly team meeting	2023-01-05	2023-01-05	Completed	John	Jane	100%		
2023	1	6	13:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-01-06	2023-01-06	In Progress	John	John	50%		
2023	1	7	14:00	Office	Meeting	15	1	Low	Work	Meeting	Client call	2023-01-07	2023-01-07	Completed	John	Jane	100%		
2023	1	8	15:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-01-08	2023-01-08	In Progress	John	John	50%		
2023	1	9	16:00	Office	Meeting	30	1	High	Work	Meeting	Weekly team meeting	2023-01-09	2023-01-09	Completed	John	Jane	100%		
2023	1	10	17:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-01-10	2023-01-10	In Progress	John	John	50%		
2023	1	11	18:00	Office	Meeting	15	1	Low	Work	Meeting	Client call	2023-01-11	2023-01-11	Completed	John	Jane	100%		
2023	1	12	19:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-01-12	2023-01-12	In Progress	John	John	50%		
2023	1	13	20:00	Office	Meeting	30	1	High	Work	Meeting	Weekly team meeting	2023-01-13	2023-01-13	Completed	John	Jane	100%		
2023	1	14	21:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-01-14	2023-01-14	In Progress	John	John	50%		
2023	1	15	22:00	Office	Meeting	15	1	Low	Work	Meeting	Client call	2023-01-15	2023-01-15	Completed	John	Jane	100%		
2023	1	16	23:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-01-16	2023-01-16	In Progress	John	John	50%		
2023	1	17	00:00	Office	Meeting	30	1	High	Work	Meeting	Weekly team meeting	2023-01-17	2023-01-17	Completed	John	Jane	100%		
2023	1	18	01:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-01-18	2023-01-18	In Progress	John	John	50%		
2023	1	19	02:00	Office	Meeting	15	1	Low	Work	Meeting	Client call	2023-01-19	2023-01-19	Completed	John	Jane	100%		
2023	1	20	03:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-01-20	2023-01-20	In Progress	John	John	50%		
2023	1	21	04:00	Office	Meeting	30	1	High	Work	Meeting	Weekly team meeting	2023-01-21	2023-01-21	Completed	John	Jane	100%		
2023	1	22	05:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-01-22	2023-01-22	In Progress	John	John	50%		
2023	1	23	06:00	Office	Meeting	15	1	Low	Work	Meeting	Client call	2023-01-23	2023-01-23	Completed	John	Jane	100%		
2023	1	24	07:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-01-24	2023-01-24	In Progress	John	John	50%		
2023	1	25	08:00	Office	Meeting	30	1	High	Work	Meeting	Weekly team meeting	2023-01-25	2023-01-25	Completed	John	Jane	100%		
2023	1	26	09:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-01-26	2023-01-26	In Progress	John	John	50%		
2023	1	27	10:00	Office	Meeting	15	1	Low	Work	Meeting	Client call	2023-01-27	2023-01-27	Completed	John	Jane	100%		
2023	1	28	11:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-01-28	2023-01-28	In Progress	John	John	50%		
2023	1	29	12:00	Office	Meeting	30	1	High	Work	Meeting	Weekly team meeting	2023-01-29	2023-01-29	Completed	John	Jane	100%		
2023	1	30	13:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-01-30	2023-01-30	In Progress	John	John	50%		
2023	1	31	14:00	Office	Meeting	15	1	Low	Work	Meeting	Client call	2023-01-31	2023-01-31	Completed	John	Jane	100%		
2023	2	1	15:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-02-01	2023-02-01	In Progress	John	John	50%		
2023	2	2	16:00	Office	Meeting	30	1	High	Work	Meeting	Weekly team meeting	2023-02-02	2023-02-02	Completed	John	Jane	100%		
2023	2	3	17:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-02-03	2023-02-03	In Progress	John	John	50%		
2023	2	4	18:00	Office	Meeting	15	1	Low	Work	Meeting	Client call	2023-02-04	2023-02-04	Completed	John	Jane	100%		
2023	2	5	19:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-02-05	2023-02-05	In Progress	John	John	50%		
2023	2	6	20:00	Office	Meeting	30	1	High	Work	Meeting	Weekly team meeting	2023-02-06	2023-02-06	Completed	John	Jane	100%		
2023	2	7	21:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-02-07	2023-02-07	In Progress	John	John	50%		
2023	2	8	22:00	Office	Meeting	15	1	Low	Work	Meeting	Client call	2023-02-08	2023-02-08	Completed	John	Jane	100%		
2023	2	9	23:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-02-09	2023-02-09	In Progress	John	John	50%		
2023	2	10	00:00	Office	Meeting	30	1	High	Work	Meeting	Weekly team meeting	2023-02-10	2023-02-10	Completed	John	Jane	100%		
2023	2	11	01:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-02-11	2023-02-11	In Progress	John	John	50%		
2023	2	12	02:00	Office	Meeting	15	1	Low	Work	Meeting	Client call	2023-02-12	2023-02-12	Completed	John	Jane	100%		
2023	2	13	03:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-02-13	2023-02-13	In Progress	John	John	50%		
2023	2	14	04:00	Office	Meeting	30	1	High	Work	Meeting	Weekly team meeting	2023-02-14	2023-02-14	Completed	John	Jane	100%		
2023	2	15	05:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-02-15	2023-02-15	In Progress	John	John	50%		
2023	2	16	06:00	Office	Meeting	15	1	Low	Work	Meeting	Client call	2023-02-16	2023-02-16	Completed	John	Jane	100%		
2023	2	17	07:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-02-17	2023-02-17	In Progress	John	John	50%		
2023	2	18	08:00	Office	Meeting	30	1	High	Work	Meeting	Weekly team meeting	2023-02-18	2023-02-18	Completed	John	Jane	100%		
2023	2	19	09:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-02-19	2023-02-19	In Progress	John	John	50%		
2023	2	20	10:00	Office	Meeting	15	1	Low	Work	Meeting	Client call	2023-02-20	2023-02-20	Completed	John	Jane	100%		
2023	2	21	11:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-02-21	2023-02-21	In Progress	John	John	50%		
2023	2	22	12:00	Office	Meeting	30	1	High	Work	Meeting	Weekly team meeting	2023-02-22	2023-02-22	Completed	John	Jane	100%		
2023	2	23	13:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-02-23	2023-02-23	In Progress	John	John	50%		
2023	2	24	14:00	Office	Meeting	15	1	Low	Work	Meeting	Client call	2023-02-24	2023-02-24	Completed	John	Jane	100%		
2023	2	25	15:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-02-25	2023-02-25	In Progress	John	John	50%		
2023	2	26	16:00	Office	Meeting	30	1	High	Work	Meeting	Weekly team meeting	2023-02-26	2023-02-26	Completed	John	Jane	100%		
2023	2	27	17:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-02-27	2023-02-27	In Progress	John	John	50%		
2023	2	28	18:00	Office	Meeting	15	1	Low	Work	Meeting	Client call	2023-02-28	2023-02-28	Completed	John	Jane	100%		
2023	2	29	19:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-02-29	2023-02-29	In Progress	John	John	50%		
2023	2	30	20:00	Office	Meeting	30	1	High	Work	Meeting	Weekly team meeting	2023-03-01	2023-03-01	Completed	John	Jane	100%		
2023	2	31	21:00	Office	Work	60	1	Medium	Work	Development	Implement new feature	2023-03-02	2023-03-02	In Progress	John	John	50%		





Year	Month	Day	Time	Location	Activity	Duration	Frequency	Priority	Status	Notes	Responsible	Start Date	End Date	Completion %	Progress	Issues	Comments
2023	1	1	08:00	Office	Project Kick-off	1h	1	High	Completed	Initial meeting with stakeholders.	John Doe	2023-01-01	2023-01-01	100%	On Track		
2023	1	2	09:00	Office	Task: Research	2h	1	Medium	In Progress	Researching market trends.	Jane Smith	2023-01-02	2023-01-02	50%	On Track		
2023	1	3	10:00	Office	Task: Design	3h	1	Medium	In Progress	Designing user interface.	Mike Johnson	2023-01-03	2023-01-03	30%	On Track		
2023	1	4	11:00	Office	Task: Development	4h	1	Medium	In Progress	Developing core features.	Alice Brown	2023-01-04	2023-01-04	20%	On Track		
2023	1	5	12:00	Office	Task: Testing	1h	1	Low	Not Started	Testing phase begins.	Bob White	2023-01-05	2023-01-05	0%	On Track		
2023	1	6	13:00	Office	Task: Deployment	2h	1	High	Not Started	Deployment planning.	Charlie Green	2023-01-06	2023-01-06	0%	On Track		
2023	1	7	14:00	Office	Task: Review	1h	1	Medium	Not Started	Review progress.	Diana Prince	2023-01-07	2023-01-07	0%	On Track		
2023	1	8	15:00	Office	Task: Reporting	1h	1	Low	Not Started	Reporting progress.	Eve Black	2023-01-08	2023-01-08	0%	On Track		
2023	1	9	16:00	Office	Task: Meeting	1h	1	Medium	Not Started	Meeting with team.	Frank Blue	2023-01-09	2023-01-09	0%	On Track		
2023	1	10	17:00	Office	Task: Planning	1h	1	Medium	Not Started	Planning next steps.	Grace Yellow	2023-01-10	2023-01-10	0%	On Track		
2023	1	11	18:00	Office	Task: Research	2h	1	Medium	In Progress	Researching new tools.	Henry Purple	2023-01-11	2023-01-11	40%	On Track		
2023	1	12	19:00	Office	Task: Design	3h	1	Medium	In Progress	Designing new layout.	Ivy Pink	2023-01-12	2023-01-12	25%	On Track		
2023	1	13	20:00	Office	Task: Development	4h	1	Medium	In Progress	Developing new module.	Jack Orange	2023-01-13	2023-01-13	15%	On Track		
2023	1	14	21:00	Office	Task: Testing	1h	1	Low	Not Started	Testing new module.	Karen Green	2023-01-14	2023-01-14	0%	On Track		
2023	1	15	22:00	Office	Task: Deployment	2h	1	High	Not Started	Deployment of new module.	Leo Blue	2023-01-15	2023-01-15	0%	On Track		
2023	1	16	23:00	Office	Task: Review	1h	1	Medium	Not Started	Review new module.	Mia Yellow	2023-01-16	2023-01-16	0%	On Track		
2023	1	17	00:00	Office	Task: Reporting	1h	1	Low	Not Started	Reporting new module.	Noah Purple	2023-01-17	2023-01-17	0%	On Track		
2023	1	18	01:00	Office	Task: Meeting	1h	1	Medium	Not Started	Meeting about new module.	Olivia Pink	2023-01-18	2023-01-18	0%	On Track		
2023	1	19	02:00	Office	Task: Planning	1h	1	Medium	Not Started	Planning for next phase.	Peter Orange	2023-01-19	2023-01-19	0%	On Track		
2023	1	20	03:00	Office	Task: Research	2h	1	Medium	In Progress	Researching for next phase.	Quinn Green	2023-01-20	2023-01-20	30%	On Track		
2023	1	21	04:00	Office	Task: Design	3h	1	Medium	In Progress	Designing for next phase.	Rachel Blue	2023-01-21	2023-01-21	15%	On Track		
2023	1	22	05:00	Office	Task: Development	4h	1	Medium	In Progress	Developing for next phase.	Samuel Yellow	2023-01-22	2023-01-22	10%	On Track		
2023	1	23	06:00	Office	Task: Testing	1h	1	Low	Not Started	Testing for next phase.	Tina Purple	2023-01-23	2023-01-23	0%	On Track		
2023	1	24	07:00	Office	Task: Deployment	2h	1	High	Not Started	Deployment for next phase.	Uma Pink	2023-01-24	2023-01-24	0%	On Track		
2023	1	25	08:00	Office	Task: Review	1h	1	Medium	Not Started	Review for next phase.	Victor Orange	2023-01-25	2023-01-25	0%	On Track		
2023	1	26	09:00	Office	Task: Reporting	1h	1	Low	Not Started	Reporting for next phase.	Wendy Green	2023-01-26	2023-01-26	0%	On Track		
2023	1	27	10:00	Office	Task: Meeting	1h	1	Medium	Not Started	Meeting for next phase.	Xavier Blue	2023-01-27	2023-01-27	0%	On Track		
2023	1	28	11:00	Office	Task: Planning	1h	1	Medium	Not Started	Planning for next phase.	Yara Yellow	2023-01-28	2023-01-28	0%	On Track		
2023	1	29	12:00	Office	Task: Research	2h	1	Medium	In Progress	Researching for next phase.	Zoe Purple	2023-01-29	2023-01-29	20%	On Track		
2023	1	30	13:00	Office	Task: Design	3h	1	Medium	In Progress	Designing for next phase.	Adam Pink	2023-01-30	2023-01-30	10%	On Track		
2023	1	31	14:00	Office	Task: Development	4h	1	Medium	In Progress	Developing for next phase.	Bella Orange	2023-01-31	2023-01-31	5%	On Track		





Year	Month	Day	Time	Location	Event	Category	Priority	Status	Assigned To	Start Date	End Date	Duration	Frequency	Recurring	Notes	Created By	Last Modified
2023	1	1	08:00	Room 101	Meeting	High	Completed	On Track	John Doe	2023-01-01	2023-01-01	1h	Once	No	Initial meeting with stakeholders.	John Doe	2023-01-01 08:00
2023	1	2	09:00	Room 102	Workshop	Medium	Completed	On Track	Jane Smith	2023-01-02	2023-01-02	2h	Once	No	Product design workshop.	Jane Smith	2023-01-02 09:00
2023	1	3	10:00	Room 103	Review	Low	Completed	On Track	Mike Johnson	2023-01-03	2023-01-03	1h	Once	No	Weekly progress review.	Mike Johnson	2023-01-03 10:00
2023	1	4	11:00	Room 104	Training	Medium	Completed	On Track	Sarah Lee	2023-01-04	2023-01-04	1.5h	Once	No	New software training session.	Sarah Lee	2023-01-04 11:00
2023	1	5	12:00	Room 105	Meeting	High	Completed	On Track	John Doe	2023-01-05	2023-01-05	1h	Once	No	Client meeting for Q1.	John Doe	2023-01-05 12:00
2023	1	6	13:00	Room 106	Workshop	Medium	Completed	On Track	Jane Smith	2023-01-06	2023-01-06	2h	Once	No	UX research workshop.	Jane Smith	2023-01-06 13:00
2023	1	7	14:00	Room 107	Review	Low	Completed	On Track	Mike Johnson	2023-01-07	2023-01-07	1h	Once	No	Weekly progress review.	Mike Johnson	2023-01-07 14:00
2023	1	8	15:00	Room 108	Training	Medium	Completed	On Track	Sarah Lee	2023-01-08	2023-01-08	1.5h	Once	No	Customer service training.	Sarah Lee	2023-01-08 15:00
2023	1	9	16:00	Room 109	Meeting	High	Completed	On Track	John Doe	2023-01-09	2023-01-09	1h	Once	No	Internal team meeting.	John Doe	2023-01-09 16:00
2023	1	10	17:00	Room 110	Workshop	Medium	Completed	On Track	Jane Smith	2023-01-10	2023-01-10	2h	Once	No	Marketing strategy workshop.	Jane Smith	2023-01-10 17:00
2023	1	11	18:00	Room 111	Review	Low	Completed	On Track	Mike Johnson	2023-01-11	2023-01-11	1h	Once	No	Weekly progress review.	Mike Johnson	2023-01-11 18:00
2023	1	12	19:00	Room 112	Training	Medium	Completed	On Track	Sarah Lee	2023-01-12	2023-01-12	1.5h	Once	No	Technical skills training.	Sarah Lee	2023-01-12 19:00
2023	1	13	20:00	Room 113	Meeting	High	Completed	On Track	John Doe	2023-01-13	2023-01-13	1h	Once	No	Project status meeting.	John Doe	2023-01-13 20:00
2023	1	14	21:00	Room 114	Workshop	Medium	Completed	On Track	Jane Smith	2023-01-14	2023-01-14	2h	Once	No	Development workshop.	Jane Smith	2023-01-14 21:00
2023	1	15	22:00	Room 115	Review	Low	Completed	On Track	Mike Johnson	2023-01-15	2023-01-15	1h	Once	No	Weekly progress review.	Mike Johnson	2023-01-15 22:00
2023	1	16	23:00	Room 116	Training	Medium	Completed	On Track	Sarah Lee	2023-01-16	2023-01-16	1.5h	Once	No	Language training session.	Sarah Lee	2023-01-16 23:00
2023	1	17	00:00	Room 117	Meeting	High	Completed	On Track	John Doe	2023-01-17	2023-01-17	1h	Once	No	Emergency meeting.	John Doe	2023-01-17 00:00
2023	1	18	01:00	Room 118	Workshop	Medium	Completed	On Track	Jane Smith	2023-01-18	2023-01-18	2h	Once	No	Design workshop.	Jane Smith	2023-01-18 01:00
2023	1	19	02:00	Room 119	Review	Low	Completed	On Track	Mike Johnson	2023-01-19	2023-01-19	1h	Once	No	Weekly progress review.	Mike Johnson	2023-01-19 02:00
2023	1	20	03:00	Room 120	Training	Medium	Completed	On Track	Sarah Lee	2023-01-20	2023-01-20	1.5h	Once	No	Software training.	Sarah Lee	2023-01-20 03:00
2023	1	21	04:00	Room 121	Meeting	High	Completed	On Track	John Doe	2023-01-21	2023-01-21	1h	Once	No	Client meeting.	John Doe	2023-01-21 04:00
2023	1	22	05:00	Room 122	Workshop	Medium	Completed	On Track	Jane Smith	2023-01-22	2023-01-22	2h	Once	No	Product workshop.	Jane Smith	2023-01-22 05:00
2023	1	23	06:00	Room 123	Review	Low	Completed	On Track	Mike Johnson	2023-01-23	2023-01-23	1h	Once	No	Weekly progress review.	Mike Johnson	2023-01-23 06:00
2023	1	24	07:00	Room 124	Training	Medium	Completed	On Track	Sarah Lee	2023-01-24	2023-01-24	1.5h	Once	No	Customer training.	Sarah Lee	2023-01-24 07:00
2023	1	25	08:00	Room 125	Meeting	High	Completed	On Track	John Doe	2023-01-25	2023-01-25	1h	Once	No	Team meeting.	John Doe	2023-01-25 08:00
2023	1	26	09:00	Room 126	Workshop	Medium	Completed	On Track	Jane Smith	2023-01-26	2023-01-26	2h	Once	No	Marketing workshop.	Jane Smith	2023-01-26 09:00
2023	1	27	10:00	Room 127	Review	Low	Completed	On Track	Mike Johnson	2023-01-27	2023-01-27	1h	Once	No	Weekly progress review.	Mike Johnson	2023-01-27 10:00
2023	1	28	11:00	Room 128	Training	Medium	Completed	On Track	Sarah Lee	2023-01-28	2023-01-28	1.5h	Once	No	Technical training.	Sarah Lee	2023-01-28 11:00
2023	1	29	12:00	Room 129	Meeting	High	Completed	On Track	John Doe	2023-01-29	2023-01-29	1h	Once	No	Project meeting.	John Doe	2023-01-29 12:00
2023	1	30	13:00	Room 130	Workshop	Medium	Completed	On Track	Jane Smith	2023-01-30	2023-01-30	2h	Once	No	Development workshop.	Jane Smith	2023-01-30 13:00
2023	1	31	14:00	Room 131	Review	Low	Completed	On Track	Mike Johnson	2023-01-31	2023-01-31	1h	Once	No	Weekly progress review.	Mike Johnson	2023-01-31 14:00
2023	2	1	15:00	Room 132	Training	Medium	Completed	On Track	Sarah Lee	2023-02-01	2023-02-01	1.5h	Once	No	Customer training.	Sarah Lee	2023-02-01 15:00
2023	2	2	16:00	Room 133	Meeting	High	Completed	On Track	John Doe	2023-02-02	2023-02-02	1h	Once	No	Client meeting.	John Doe	2023-02-02 16:00
2023	2	3	17:00	Room 134	Workshop	Medium	Completed	On Track	Jane Smith	2023-02-03	2023-02-03	2h	Once	No	Product workshop.	Jane Smith	2023-02-03 17:00
2023	2	4	18:00	Room 135	Review	Low	Completed	On Track	Mike Johnson	2023-02-04	2023-02-04	1h	Once	No	Weekly progress review.	Mike Johnson	2023-02-04 18:00
2023	2	5	19:00	Room 136	Training	Medium	Completed	On Track	Sarah Lee	2023-02-05	2023-02-05	1.5h	Once	No	Software training.	Sarah Lee	2023-02-05 19:00
2023	2	6	20:00	Room 137	Meeting	High	Completed	On Track	John Doe	2023-02-06	2023-02-06	1h	Once	No	Team meeting.	John Doe	2023-02-06 20:00
2023	2	7	21:00	Room 138	Workshop	Medium	Completed	On Track	Jane Smith	2023-02-07	2023-02-07	2h	Once	No	Marketing workshop.	Jane Smith	2023-02-07 21:00
2023	2	8	22:00	Room 139	Review	Low	Completed	On Track	Mike Johnson	2023-02-08	2023-02-08	1h	Once	No	Weekly progress review.	Mike Johnson	2023-02-08 22:00
2023	2	9	23:00	Room 140	Training	Medium	Completed	On Track	Sarah Lee	2023-02-09	2023-02-09	1.5h	Once	No	Technical training.	Sarah Lee	2023-02-09 23:00
2023	2	10	00:00	Room 141	Meeting	High	Completed	On Track	John Doe	2023-02-10	2023-02-10	1h	Once	No	Project meeting.	John Doe	2023-02-10 00:00
2023	2	11	01:00	Room 142	Workshop	Medium	Completed	On Track	Jane Smith	2023-02-11	2023-02-11	2h	Once	No	Development workshop.	Jane Smith	2023-02-11 01:00
2023	2	12	02:00	Room 143	Review	Low	Completed	On Track	Mike Johnson	2023-02-12	2023-02-12	1h	Once	No	Weekly progress review.	Mike Johnson	2023-02-12 02:00
2023	2	13	03:00	Room 144	Training	Medium	Completed	On Track	Sarah Lee	2023-02-13	2023-02-13	1.5h	Once	No	Customer training.	Sarah Lee	2023-02-13 03:00
2023	2	14	04:00	Room 145	Meeting	High	Completed	On Track	John Doe	2023-02-14	2023-02-14	1h	Once	No	Client meeting.	John Doe	2023-02-14 04:00
2023	2	15	05:00	Room 146	Workshop	Medium	Completed	On Track	Jane Smith	2023-02-15	2023-02-15	2h	Once	No	Product workshop.	Jane Smith	2023-02-15 05:00
2023	2	16	06:00	Room 147	Review	Low	Completed	On Track	Mike Johnson	2023-02-16	2023-02-16	1h	Once	No	Weekly progress review.	Mike Johnson	2023-02-16 06:00
2023	2	17	07:00	Room 148	Training	Medium	Completed	On Track	Sarah Lee	2023-02-17	2023-02-17	1.5h	Once	No	Software training.	Sarah Lee	2023-02-17 07:00
2023	2	18	08:00	Room 149	Meeting	High	Completed	On Track	John Doe	2023-02-18	2023-02-18	1h	Once	No	Team meeting.	John Doe	2023-02-18 08:00
2023	2	19	09:00	Room 150	Workshop	Medium	Completed	On Track	Jane Smith	2023-02-19	2023-02-19	2h	Once	No	Marketing workshop.	Jane Smith	2023-02-19 09:00
2023	2	20	10:00	Room 151	Review	Low	Completed	On Track	Mike Johnson	2023-02-20	2023-02-20	1h	Once	No	Weekly progress review.	Mike Johnson	2023-02-20 10:00
2023	2	21	11:00	Room 152	Training	Medium	Completed	On Track	Sarah Lee	2023-02-21	2023-02-21	1.5h	Once	No	Technical training.	Sarah Lee	2023-02-21 11:00
2023	2	22	12:00	Room 153	Meeting	High	Completed	On Track	John Doe	2023-02-22	2023-02-22	1h	Once	No	Project meeting.	John Doe	2023-02-22 12:00
2023	2	23	13:00	Room 154	Workshop	Medium	Completed	On Track	Jane Smith	2023-02-23	2023-02-23	2h	Once	No	Development workshop.	Jane Smith	2023-02-23 13:00
2023	2	24	14:00	Room 155	Review	Low	Completed	On Track	Mike Johnson	2023-02-24	2023-02-24	1h	Once	No	Weekly progress review.	Mike Johnson	2023-02-24 14:00
2023	2	25	15:00	Room 156	Training	Medium	Completed	On Track	Sarah Lee	2023-02-25	2023-02-25	1.5h	Once	No	Customer training.	Sarah Lee	2023-02-25 15:00
2023	2	26	16:00	Room 157	Meeting	High	Completed	On Track	John Doe	2023-02-26	2023-02-26	1h	Once	No	Client meeting.	John Doe	2023-02-26 16:00
2023	2	27	17:00	Room 158	Workshop	Medium	Completed	On Track	Jane Smith	2023-02-27	2023-02-27	2h	Once	No	Product workshop.	Jane Smith	2023-02-27 17:00
2023	2	28	18:00	Room 159	Review	Low	Completed	On Track	Mike Johnson	2023-02-28	2023-02-28	1h	Once	No	Weekly progress review.	Mike Johnson	2023-02-28 18:00
2023	2	29	19:00	Room 160	Training	Medium	Completed	On Track	Sarah Lee	2023-02-29	2023-02-29	1.5h	Once	No	Software training.	Sarah Lee	2023-02-29 19:00
2023	2	30	20:00	Room 161	Meeting	High	Completed	On Track	John Doe	2023-03-01	2023-03-01	1h	Once	No	Team meeting.	John Doe	2023-03-01 20:00
2023	2	31	21:00	Room 162	Workshop	Medium	Completed	On Track	Jane Smith	2023-03-02	2023-03-02	2h	Once	No	Marketing workshop.	Jane Smith	2023-03-02 21:00
2023	3	1	22:00	Room 163	Review	Low	Completed	On Track	Mike Johnson	2023-03-03	2023-03-03	1h	Once	No	Weekly progress review.	Mike Johnson	2023-03-03 22:00
2023	3	2	23:00	Room 164	Training	Medium	Completed	On Track	Sarah Lee	2023-03-04	2023-03-04	1.5h	Once	No	Technical training.	Sarah Lee	2023-03-04 23:00
2023	3	3	00:00	Room 165	Meeting	High	Completed	On Track	John Doe	2023-03-05	2023-03-05	1h	Once	No	Project meeting.	John Doe	2023-03-05 00:00
2023	3	4	01:00	Room 166	Workshop	Medium	Completed	On Track	Jane Smith	2023-03-06	2023-03-06	2h	Once	No	Development workshop.	Jane Smith	2023-03-06 01:00
2023	3	5	02:00	Room 167	Review	Low	Completed	On Track	Mike Johnson	2023-03-07	2023-03-07	1h	Once	No	Weekly progress review.	Mike Johnson	2023-03-07 02:00
2023	3	6	03:00	Room 168	Training	Medium	Completed	On Track	Sarah Lee	2023-03-08	2023-03-08	1.5h	Once	No	Customer training.	Sarah Lee	2023-03-08 03:00
2023	3	7	04:00	Room 169	Meeting	High	Completed	On Track	John Doe	2023-03-09	2023-03-09	1h	Once	No	Client meeting.	John Doe	2023-03-09 04:00
2023	3	8	05:00	Room 170	Workshop	Medium	Completed	On Track	Jane Smith	2023-03-10	2023-03-10	2h	Once	No	Product workshop.	Jane Smith	2023-03-10 05:00
2023	3	9	06:00	Room 171	Review	Low	Completed	On Track	Mike Johnson	2023-03-11	2023-03-11	1h	Once	No	Weekly progress review.	Mike Johnson	2023-03-11 06:00
2023	3	10	07:00	Room 172	Training	Medium	Completed	On Track	Sarah Lee	2023-03-12	2023-03-12	1.5h	Once	No	Software training.	Sarah Lee	2023-03-12 07:00
2023	3	11	08:00	Room 173	Meeting	High	Completed	On Track	John Doe	2023-03-13	2023-03-13	1h	Once	No	Team meeting.	John Doe	2023-03-13 08:00
2023	3	12	09:00	Room 174	Workshop	Medium	Completed	On Track	Jane Smith	2023-03-14	2023-03-14	2h	Once	No	Marketing workshop.	Jane Smith	2023-03-14 09:00
2023	3	13	10:00	Room 175	Review	Low	Completed	On Track	Mike Johnson	2023-03-15	2023-03-15	1h	Once	No	Weekly progress review.	Mike Johnson	2023-03-15 10



Year	Month	Day	Time	Location	Event	Category	Priority	Status	Assigned To	Start Date	End Date	Due Date	Progress (%)	Comments	Attachments	Created At	Last Modified	Version
2023	1	1	08:00	Office	Project Kick-off	Task	High	Completed	John Doe	2023-01-01	2023-01-01	2023-01-01	100	Initial meeting with stakeholders.	Meeting Notes	2023-01-01 08:00	2023-01-01 08:00	1.0
2023	1	2	09:00	Office	Task A	Task	Medium	In Progress	Jane Smith	2023-01-02	2023-01-02	2023-01-02	75	Researching requirements.	Req. Doc	2023-01-02 09:00	2023-01-02 15:00	1.1
2023	1	3	10:00	Office	Task B	Task	Low	Not Started	Mike Johnson	2023-01-03	2023-01-03	2023-01-03	0	Waiting for resources.	Resource Plan	2023-01-03 10:00	2023-01-03 10:00	1.2
2023	1	4	11:00	Office	Task C	Task	High	In Progress	Alice Brown	2023-01-04	2023-01-04	2023-01-04	60	Designing database schema.	DB Schema	2023-01-04 11:00	2023-01-04 18:00	1.3
2023	1	5	12:00	Office	Task D	Task	Medium	Completed	Bob White	2023-01-05	2023-01-05	2023-01-05	100	Final review and sign-off.	Final Report	2023-01-05 12:00	2023-01-05 12:00	1.4
2023	1	6	13:00	Office	Task E	Task	Low	Not Started	Charlie Green	2023-01-06	2023-01-06	2023-01-06	0	On hold.	On Hold	2023-01-06 13:00	2023-01-06 13:00	1.5
2023	1	7	14:00	Office	Task F	Task	High	In Progress	Diana Prince	2023-01-07	2023-01-07	2023-01-07	80	Implementing API endpoints.	API Spec	2023-01-07 14:00	2023-01-07 21:00	1.6
2023	1	8	15:00	Office	Task G	Task	Medium	Completed	Eve Black	2023-01-08	2023-01-08	2023-01-08	100	Testing integration.	Test Results	2023-01-08 15:00	2023-01-08 15:00	1.7
2023	1	9	16:00	Office	Task H	Task	Low	Not Started	Frank Blue	2023-01-09	2023-01-09	2023-01-09	0	Waiting for dependencies.	Dependencies	2023-01-09 16:00	2023-01-09 16:00	1.8
2023	1	10	17:00	Office	Task I	Task	High	In Progress	Grace Yellow	2023-01-10	2023-01-10	2023-01-10	50	Reviewing code changes.	Code Review	2023-01-10 17:00	2023-01-10 23:00	1.9
2023	1	11	18:00	Office	Task J	Task	Medium	Completed	Henry Purple	2023-01-11	2023-01-11	2023-01-11	100	Deployment to production.	Deployment Log	2023-01-11 18:00	2023-01-11 18:00	2.0
2023	1	12	19:00	Office	Task K	Task	Low	Not Started	Ivy Pink	2023-01-12	2023-01-12	2023-01-12	0	On hold.	On Hold	2023-01-12 19:00	2023-01-12 19:00	2.1
2023	1	13	20:00	Office	Task L	Task	High	In Progress	Jack Orange	2023-01-13	2023-01-13	2023-01-13	70	Final testing and bug fixes.	Bug Fixes	2023-01-13 20:00	2023-01-13 23:00	2.2
2023	1	14	21:00	Office	Task M	Task	Medium	Completed	Jill Green	2023-01-14	2023-01-14	2023-01-14	100	Project closure meeting.	Project Summary	2023-01-14 21:00	2023-01-14 21:00	2.3
2023	1	15	22:00	Office	Task N	Task	Low	Not Started	John Blue	2023-01-15	2023-01-15	2023-01-15	0	On hold.	On Hold	2023-01-15 22:00	2023-01-15 22:00	2.4
2023	1	16	23:00	Office	Task O	Task	High	In Progress	Jane Purple	2023-01-16	2023-01-16	2023-01-16	60	Reviewing final deliverables.	Final Deliverables	2023-01-16 23:00	2023-01-16 23:00	2.5
2023	1	17	00:00	Office	Task P	Task	Medium	Completed	Mike Orange	2023-01-17	2023-01-17	2023-01-17	100	Final report submission.	Final Report	2023-01-17 00:00	2023-01-17 00:00	2.6
2023	1	18	01:00	Office	Task Q	Task	Low	Not Started	Nancy Green	2023-01-18	2023-01-18	2023-01-18	0	On hold.	On Hold	2023-01-18 01:00	2023-01-18 01:00	2.7
2023	1	19	02:00	Office	Task R	Task	High	In Progress	Paul Blue	2023-01-19	2023-01-19	2023-01-19	80	Final review and sign-off.	Final Review	2023-01-19 02:00	2023-01-19 05:00	2.8
2023	1	20	03:00	Office	Task S	Task	Medium	Completed	Quinn Purple	2023-01-20	2023-01-20	2023-01-20	100	Project completion.	Project Complete	2023-01-20 03:00	2023-01-20 03:00	2.9
2023	1	21	04:00	Office	Task T	Task	Low	Not Started	Rachel Orange	2023-01-21	2023-01-21	2023-01-21	0	On hold.	On Hold	2023-01-21 04:00	2023-01-21 04:00	3.0
2023	1	22	05:00	Office	Task U	Task	High	In Progress	Sam Green	2023-01-22	2023-01-22	2023-01-22	70	Reviewing final deliverables.	Final Deliverables	2023-01-22 05:00	2023-01-22 08:00	3.1
2023	1	23	06:00	Office	Task V	Task	Medium	Completed	Tina Blue	2023-01-23	2023-01-23	2023-01-23	100	Final report submission.	Final Report	2023-01-23 06:00	2023-01-23 06:00	3.2
2023	1	24	07:00	Office	Task W	Task	Low	Not Started	Tom Purple	2023-01-24	2023-01-24	2023-01-24	0	On hold.	On Hold	2023-01-24 07:00	2023-01-24 07:00	3.3
2023	1	25	08:00	Office	Task X	Task	High	In Progress	Uma Orange	2023-01-25	2023-01-25	2023-01-25	60	Reviewing final deliverables.	Final Deliverables	2023-01-25 08:00	2023-01-25 11:00	3.4
2023	1	26	09:00	Office	Task Y	Task	Medium	Completed	Vincent Green	2023-01-26	2023-01-26	2023-01-26	100	Final report submission.	Final Report	2023-01-26 09:00	2023-01-26 09:00	3.5
2023	1	27	10:00	Office	Task Z	Task	Low	Not Started	Wendy Blue	2023-01-27	2023-01-27	2023-01-27	0	On hold.	On Hold	2023-01-27 10:00	2023-01-27 10:00	3.6
2023	1	28	11:00	Office	Task AA	Task	High	In Progress	Xavier Purple	2023-01-28	2023-01-28	2023-01-28	70	Reviewing final deliverables.	Final Deliverables	2023-01-28 11:00	2023-01-28 14:00	3.7
2023	1	29	12:00	Office	Task AB	Task	Medium	Completed	Yvonne Orange	2023-01-29	2023-01-29	2023-01-29	100	Final report submission.	Final Report	2023-01-29 12:00	2023-01-29 12:00	3.8
2023	1	30	13:00	Office	Task AC	Task	Low	Not Started	Zoe Green	2023-01-30	2023-01-30	2023-01-30	0	On hold.	On Hold	2023-01-30 13:00	2023-01-30 13:00	3.9
2023	1	31	14:00	Office	Task AD	Task	High	In Progress	Adam Blue	2023-01-31	2023-01-31	2023-01-31	80	Final review and sign-off.	Final Review	2023-01-31 14:00	2023-01-31 17:00	4.0





Year	Month	Day	Time	Location	Activity	Duration	Frequency	Priority	Category	Sub-category	Notes	Start Date	End Date	Status	Owner	Assignee	Created	Updated
2023	1	1	08:00	Office	Meeting	30	1	High	Work	Meeting	Weekly meeting with team	2023-01-01	2023-01-01	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	2	09:00	Office	Task	1	1	Medium	Work	Task	Review project progress	2023-01-02	2023-01-02	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	3	10:00	Office	Task	1	1	Medium	Work	Task	Update documentation	2023-01-03	2023-01-03	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	4	11:00	Office	Task	1	1	Medium	Work	Task	Check email	2023-01-04	2023-01-04	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	5	12:00	Office	Task	1	1	Medium	Work	Task	Review reports	2023-01-05	2023-01-05	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	6	13:00	Office	Task	1	1	Medium	Work	Task	Prepare presentation	2023-01-06	2023-01-06	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	7	14:00	Office	Task	1	1	Medium	Work	Task	Meet with client	2023-01-07	2023-01-07	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	8	15:00	Office	Task	1	1	Medium	Work	Task	Review meeting notes	2023-01-08	2023-01-08	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	9	16:00	Office	Task	1	1	Medium	Work	Task	Update project plan	2023-01-09	2023-01-09	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	10	17:00	Office	Task	1	1	Medium	Work	Task	Check team status	2023-01-10	2023-01-10	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	11	18:00	Office	Task	1	1	Medium	Work	Task	Review day's work	2023-01-11	2023-01-11	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	12	19:00	Office	Task	1	1	Medium	Work	Task	Prepare for tomorrow	2023-01-12	2023-01-12	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	13	20:00	Office	Task	1	1	Medium	Work	Task	Check project status	2023-01-13	2023-01-13	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	14	21:00	Office	Task	1	1	Medium	Work	Task	Review team performance	2023-01-14	2023-01-14	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	15	22:00	Office	Task	1	1	Medium	Work	Task	Update project timeline	2023-01-15	2023-01-15	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	16	23:00	Office	Task	1	1	Medium	Work	Task	Check team workload	2023-01-16	2023-01-16	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	17	00:00	Office	Task	1	1	Medium	Work	Task	Review project budget	2023-01-17	2023-01-17	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	18	01:00	Office	Task	1	1	Medium	Work	Task	Check team progress	2023-01-18	2023-01-18	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	19	02:00	Office	Task	1	1	Medium	Work	Task	Update project status	2023-01-19	2023-01-19	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	20	03:00	Office	Task	1	1	Medium	Work	Task	Check team communication	2023-01-20	2023-01-20	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	21	04:00	Office	Task	1	1	Medium	Work	Task	Review project risks	2023-01-21	2023-01-21	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	22	05:00	Office	Task	1	1	Medium	Work	Task	Check team collaboration	2023-01-22	2023-01-22	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	23	06:00	Office	Task	1	1	Medium	Work	Task	Update project goals	2023-01-23	2023-01-23	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	24	07:00	Office	Task	1	1	Medium	Work	Task	Check team productivity	2023-01-24	2023-01-24	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	25	08:00	Office	Task	1	1	Medium	Work	Task	Review project milestones	2023-01-25	2023-01-25	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	26	09:00	Office	Task	1	1	Medium	Work	Task	Check team efficiency	2023-01-26	2023-01-26	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	27	10:00	Office	Task	1	1	Medium	Work	Task	Update project strategy	2023-01-27	2023-01-27	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	28	11:00	Office	Task	1	1	Medium	Work	Task	Check team morale	2023-01-28	2023-01-28	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	29	12:00	Office	Task	1	1	Medium	Work	Task	Review project outcomes	2023-01-29	2023-01-29	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	30	13:00	Office	Task	1	1	Medium	Work	Task	Check team feedback	2023-01-30	2023-01-30	Completed	John	Jane	2023-01-01	2023-01-01
2023	1	31	14:00	Office	Task	1	1	Medium	Work	Task	Update project report	2023-01-31	2023-01-31	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	1	15:00	Office	Task	1	1	Medium	Work	Task	Check team progress	2023-02-01	2023-02-01	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	2	16:00	Office	Task	1	1	Medium	Work	Task	Review project status	2023-02-02	2023-02-02	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	3	17:00	Office	Task	1	1	Medium	Work	Task	Check team workload	2023-02-03	2023-02-03	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	4	18:00	Office	Task	1	1	Medium	Work	Task	Update project plan	2023-02-04	2023-02-04	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	5	19:00	Office	Task	1	1	Medium	Work	Task	Check team communication	2023-02-05	2023-02-05	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	6	20:00	Office	Task	1	1	Medium	Work	Task	Review project risks	2023-02-06	2023-02-06	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	7	21:00	Office	Task	1	1	Medium	Work	Task	Check team collaboration	2023-02-07	2023-02-07	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	8	22:00	Office	Task	1	1	Medium	Work	Task	Update project goals	2023-02-08	2023-02-08	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	9	23:00	Office	Task	1	1	Medium	Work	Task	Check team productivity	2023-02-09	2023-02-09	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	10	00:00	Office	Task	1	1	Medium	Work	Task	Review project milestones	2023-02-10	2023-02-10	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	11	01:00	Office	Task	1	1	Medium	Work	Task	Check team efficiency	2023-02-11	2023-02-11	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	12	02:00	Office	Task	1	1	Medium	Work	Task	Update project strategy	2023-02-12	2023-02-12	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	13	03:00	Office	Task	1	1	Medium	Work	Task	Check team morale	2023-02-13	2023-02-13	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	14	04:00	Office	Task	1	1	Medium	Work	Task	Review project outcomes	2023-02-14	2023-02-14	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	15	05:00	Office	Task	1	1	Medium	Work	Task	Check team feedback	2023-02-15	2023-02-15	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	16	06:00	Office	Task	1	1	Medium	Work	Task	Update project report	2023-02-16	2023-02-16	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	17	07:00	Office	Task	1	1	Medium	Work	Task	Check team progress	2023-02-17	2023-02-17	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	18	08:00	Office	Task	1	1	Medium	Work	Task	Review project status	2023-02-18	2023-02-18	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	19	09:00	Office	Task	1	1	Medium	Work	Task	Check team workload	2023-02-19	2023-02-19	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	20	10:00	Office	Task	1	1	Medium	Work	Task	Update project plan	2023-02-20	2023-02-20	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	21	11:00	Office	Task	1	1	Medium	Work	Task	Check team communication	2023-02-21	2023-02-21	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	22	12:00	Office	Task	1	1	Medium	Work	Task	Review project risks	2023-02-22	2023-02-22	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	23	13:00	Office	Task	1	1	Medium	Work	Task	Check team collaboration	2023-02-23	2023-02-23	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	24	14:00	Office	Task	1	1	Medium	Work	Task	Update project goals	2023-02-24	2023-02-24	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	25	15:00	Office	Task	1	1	Medium	Work	Task	Check team productivity	2023-02-25	2023-02-25	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	26	16:00	Office	Task	1	1	Medium	Work	Task	Review project milestones	2023-02-26	2023-02-26	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	27	17:00	Office	Task	1	1	Medium	Work	Task	Check team efficiency	2023-02-27	2023-02-27	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	28	18:00	Office	Task	1	1	Medium	Work	Task	Update project strategy	2023-02-28	2023-02-28	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	29	19:00	Office	Task	1	1	Medium	Work	Task	Check team morale	2023-02-29	2023-02-29	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	30	20:00	Office	Task	1	1	Medium	Work	Task	Review project outcomes	2023-03-01	2023-03-01	Completed	John	Jane	2023-01-01	2023-01-01
2023	2	31	21:00	Office	Task	1	1	Medium	Work	Task	Check team feedback	2023-03-02	2023-03-02	Completed	John	Jane	2023-01-01	2023-01-01
2023	3	1	22:00	Office	Task	1	1	Medium	Work	Task	Update project report	2023-03-03	2023-03-03	Completed	John	Jane	2023-01-01	2023-01-01
2023	3	2	23:00	Office	Task	1	1	Medium	Work	Task	Check team progress	2023-03-04	2023-03-04	Completed	John	Jane	2023-01-01	2023-01-01
2023	3	3	00:00	Office	Task	1	1	Medium	Work	Task	Review project status	2023-03-05	2023-03-05	Completed	John	Jane	2023-01-01	2023-01-01
2023	3	4	01:00	Office	Task	1	1	Medium	Work	Task	Check team workload	2023-03-06	2023-03-06	Completed	John	Jane	2023-01-01	2023-01-01
2023	3	5	02:00	Office	Task	1	1	Medium	Work	Task	Update project plan	2023-03-07	2023-03-07	Completed	John	Jane	2023-01-01	2023-01-01
2023	3	6	03:00	Office	Task	1	1	Medium	Work	Task	Check team communication	2023-03-08	2023-03-08	Completed	John	Jane	2023-01-01	2023-01-01
2023	3	7	04:00	Office	Task	1	1	Medium	Work	Task	Review project risks	2023-03-09	2023-03-09	Completed	John	Jane	2023-01-01	2023-01-01
2023	3	8	05:00	Office	Task	1	1	Medium	Work	Task	Check team collaboration	2023-03-10	2023-03-10	Completed	John	Jane	2023-01-01	2023-01-01
2023	3	9	06:00	Office	Task	1	1	Medium	Work	Task	Update project goals	2023-03-11	2023-03-11	Completed	John	Jane	2023-01-01	2023-01-01
2023	3	10	07:00	Office	Task	1	1	Medium	Work	Task	Check team productivity	2023-03-12	2023-03-12	Completed	John	Jane	2023-01-01	2023-01-01
2023	3	11	08:00	Office	Task	1	1	Medium	Work	Task	Review project milestones	2023-03-13	2023-03-13	Completed	John	Jane	2023-01-01	2023-01-01
2023	3	12	09:00	Office	Task	1	1	Medium	Work	Task	Check team efficiency	2023-03-14	2023-03-14	Completed	John	Jane	2023-01-01	2023-01-01
2023	3																	

Year	Month	Day	Time	Location	Event	Category	Priority	Status	Responsible	Comments	Start Date	End Date	Duration	Frequency	Notes
2023	1	1	08:00	Room 101	Meeting	Business	High	Completed	John Doe	Quarterly review meeting.	2023-01-01	2023-01-01	1h	Quarterly	
2023	1	2	09:00	Room 102	Training	HR	Medium	Completed	Jane Smith	New employee onboarding.	2023-01-02	2023-01-02	2h	Weekly	
2023	1	3	14:00	Room 103	Workshop	Product	High	In Progress	Mike Johnson	Product development workshop.	2023-01-03	2023-01-03	3h	Monthly	
2023	1	4	10:00	Room 104	Conference	Marketing	Medium	Completed	Sarah Lee	Marketing strategy conference.	2023-01-04	2023-01-04	1.5h	Quarterly	
2023	1	5	08:30	Room 105	Meeting	Business	High	Completed	John Doe	Weekly team meeting.	2023-01-05	2023-01-05	1h	Weekly	
2023	1	6	09:30	Room 106	Training	HR	Medium	Completed	Jane Smith	Customer service training.	2023-01-06	2023-01-06	2h	Weekly	
2023	1	7	14:30	Room 107	Workshop	Product	High	In Progress	Mike Johnson	Product development workshop.	2023-01-07	2023-01-07	3h	Monthly	
2023	1	8	10:30	Room 108	Conference	Marketing	Medium	Completed	Sarah Lee	Marketing strategy conference.	2023-01-08	2023-01-08	1.5h	Quarterly	
2023	1	9	08:00	Room 109	Meeting	Business	High	Completed	John Doe	Weekly team meeting.	2023-01-09	2023-01-09	1h	Weekly	
2023	1	10	09:00	Room 110	Training	HR	Medium	Completed	Jane Smith	New employee onboarding.	2023-01-10	2023-01-10	2h	Weekly	
2023	1	11	14:00	Room 111	Workshop	Product	High	In Progress	Mike Johnson	Product development workshop.	2023-01-11	2023-01-11	3h	Monthly	
2023	1	12	10:00	Room 112	Conference	Marketing	Medium	Completed	Sarah Lee	Marketing strategy conference.	2023-01-12	2023-01-12	1.5h	Quarterly	
2023	1	13	08:30	Room 113	Meeting	Business	High	Completed	John Doe	Weekly team meeting.	2023-01-13	2023-01-13	1h	Weekly	
2023	1	14	09:30	Room 114	Training	HR	Medium	Completed	Jane Smith	Customer service training.	2023-01-14	2023-01-14	2h	Weekly	
2023	1	15	14:30	Room 115	Workshop	Product	High	In Progress	Mike Johnson	Product development workshop.	2023-01-15	2023-01-15	3h	Monthly	
2023	1	16	10:30	Room 116	Conference	Marketing	Medium	Completed	Sarah Lee	Marketing strategy conference.	2023-01-16	2023-01-16	1.5h	Quarterly	
2023	1	17	08:00	Room 117	Meeting	Business	High	Completed	John Doe	Weekly team meeting.	2023-01-17	2023-01-17	1h	Weekly	
2023	1	18	09:00	Room 118	Training	HR	Medium	Completed	Jane Smith	New employee onboarding.	2023-01-18	2023-01-18	2h	Weekly	
2023	1	19	14:00	Room 119	Workshop	Product	High	In Progress	Mike Johnson	Product development workshop.	2023-01-19	2023-01-19	3h	Monthly	
2023	1	20	10:00	Room 120	Conference	Marketing	Medium	Completed	Sarah Lee	Marketing strategy conference.	2023-01-20	2023-01-20	1.5h	Quarterly	
2023	1	21	08:30	Room 121	Meeting	Business	High	Completed	John Doe	Weekly team meeting.	2023-01-21	2023-01-21	1h	Weekly	
2023	1	22	09:30	Room 122	Training	HR	Medium	Completed	Jane Smith	Customer service training.	2023-01-22	2023-01-22	2h	Weekly	
2023	1	23	14:30	Room 123	Workshop	Product	High	In Progress	Mike Johnson	Product development workshop.	2023-01-23	2023-01-23	3h	Monthly	
2023	1	24	10:30	Room 124	Conference	Marketing	Medium	Completed	Sarah Lee	Marketing strategy conference.	2023-01-24	2023-01-24	1.5h	Quarterly	
2023	1	25	08:00	Room 125	Meeting	Business	High	Completed	John Doe	Weekly team meeting.	2023-01-25	2023-01-25	1h	Weekly	
2023	1	26	09:00	Room 126	Training	HR	Medium	Completed	Jane Smith	New employee onboarding.	2023-01-26	2023-01-26	2h	Weekly	
2023	1	27	14:00	Room 127	Workshop	Product	High	In Progress	Mike Johnson	Product development workshop.	2023-01-27	2023-01-27	3h	Monthly	
2023	1	28	10:00	Room 128	Conference	Marketing	Medium	Completed	Sarah Lee	Marketing strategy conference.	2023-01-28	2023-01-28	1.5h	Quarterly	
2023	1	29	08:30	Room 129	Meeting	Business	High	Completed	John Doe	Weekly team meeting.	2023-01-29	2023-01-29	1h	Weekly	
2023	1	30	09:30	Room 130	Training	HR	Medium	Completed	Jane Smith	Customer service training.	2023-01-30	2023-01-30	2h	Weekly	
2023	1	31	14:30	Room 131	Workshop	Product	High	In Progress	Mike Johnson	Product development workshop.	2023-01-31	2023-01-31	3h	Monthly	













Year	Month	Day	Time	Location	Event	Category	Priority	Status	Assigned To	Start Date	End Date	Due Date	Progress (%)	Comments	Created At	Updated At	Deleted At
2023	1	1	08:00	Office	Task 1	Development	High	Open	John Doe	2023-01-01	2023-01-05	2023-01-05	100	Completed	2023-01-01 08:00	2023-01-01 08:00	2023-01-01 08:00
2023	1	2	09:00	Office	Task 2	Development	Medium	Open	Jane Smith	2023-01-02	2023-01-10	2023-01-10	50	In Progress	2023-01-02 09:00	2023-01-02 09:00	2023-01-02 09:00
2023	1	3	10:00	Office	Task 3	Development	Low	Open	Mike Johnson	2023-01-03	2023-01-15	2023-01-15	20	Open	2023-01-03 10:00	2023-01-03 10:00	2023-01-03 10:00
2023	1	4	11:00	Office	Task 4	Development	High	Open	Emily White	2023-01-04	2023-01-08	2023-01-08	75	In Progress	2023-01-04 11:00	2023-01-04 11:00	2023-01-04 11:00
2023	1	5	12:00	Office	Task 5	Development	Medium	Open	David Brown	2023-01-05	2023-01-12	2023-01-12	30	Open	2023-01-05 12:00	2023-01-05 12:00	2023-01-05 12:00
2023	1	6	13:00	Office	Task 6	Development	Low	Open	Sarah Green	2023-01-06	2023-01-20	2023-01-20	10	Open	2023-01-06 13:00	2023-01-06 13:00	2023-01-06 13:00
2023	1	7	14:00	Office	Task 7	Development	High	Open	Chris Black	2023-01-07	2023-01-11	2023-01-11	60	In Progress	2023-01-07 14:00	2023-01-07 14:00	2023-01-07 14:00
2023	1	8	15:00	Office	Task 8	Development	Medium	Open	Alex Yellow	2023-01-08	2023-01-18	2023-01-18	40	Open	2023-01-08 15:00	2023-01-08 15:00	2023-01-08 15:00
2023	1	9	16:00	Office	Task 9	Development	Low	Open	Rachel Purple	2023-01-09	2023-02-01	2023-02-01	15	Open	2023-01-09 16:00	2023-01-09 16:00	2023-01-09 16:00
2023	1	10	17:00	Office	Task 10	Development	High	Open	Kevin Blue	2023-01-10	2023-01-14	2023-01-14	80	In Progress	2023-01-10 17:00	2023-01-10 17:00	2023-01-10 17:00
2023	1	11	18:00	Office	Task 11	Development	Medium	Open	Nancy Orange	2023-01-11	2023-01-25	2023-01-25	25	Open	2023-01-11 18:00	2023-01-11 18:00	2023-01-11 18:00
2023	1	12	19:00	Office	Task 12	Development	Low	Open	Robert Red	2023-01-12	2023-02-10	2023-02-10	5	Open	2023-01-12 19:00	2023-01-12 19:00	2023-01-12 19:00
2023	1	13	20:00	Office	Task 13	Development	High	Open	Laura Pink	2023-01-13	2023-01-17	2023-01-17	90	In Progress	2023-01-13 20:00	2023-01-13 20:00	2023-01-13 20:00
2023	1	14	21:00	Office	Task 14	Development	Medium	Open	James Grey	2023-01-14	2023-01-28	2023-01-28	35	Open	2023-01-14 21:00	2023-01-14 21:00	2023-01-14 21:00
2023	1	15	22:00	Office	Task 15	Development	Low	Open	Maria Light Blue	2023-01-15	2023-03-01	2023-03-01	10	Open	2023-01-15 22:00	2023-01-15 22:00	2023-01-15 22:00
2023	1	16	23:00	Office	Task 16	Development	High	Open	Thomas Light Green	2023-01-16	2023-01-20	2023-01-20	70	In Progress	2023-01-16 23:00	2023-01-16 23:00	2023-01-16 23:00
2023	1	17	00:00	Office	Task 17	Development	Medium	Open	Olivia Light Purple	2023-01-17	2023-02-05	2023-02-05	20	Open	2023-01-17 00:00	2023-01-17 00:00	2023-01-17 00:00
2023	1	18	01:00	Office	Task 18	Development	Low	Open	Ethan Light Orange	2023-01-18	2023-03-10	2023-03-10	5	Open	2023-01-18 01:00	2023-01-18 01:00	2023-01-18 01:00
2023	1	19	02:00	Office	Task 19	Development	High	Open	Sophia Light Red	2023-01-19	2023-01-23	2023-01-23	85	In Progress	2023-01-19 02:00	2023-01-19 02:00	2023-01-19 02:00
2023	1	20	03:00	Office	Task 20	Development	Medium	Open	Lucas Light Blue	2023-01-20	2023-02-15	2023-02-15	30	Open	2023-01-20 03:00	2023-01-20 03:00	2023-01-20 03:00
2023	1	21	04:00	Office	Task 21	Development	Low	Open	Aria Light Green	2023-01-21	2023-03-20	2023-03-20	10	Open	2023-01-21 04:00	2023-01-21 04:00	2023-01-21 04:00
2023	1	22	05:00	Office	Task 22	Development	High	Open	Mason Light Purple	2023-01-22	2023-01-26	2023-01-26	95	In Progress	2023-01-22 05:00	2023-01-22 05:00	2023-01-22 05:00
2023	1	23	06:00	Office	Task 23	Development	Medium	Open	Evelyn Light Orange	2023-01-23	2023-03-05	2023-03-05	15	Open	2023-01-23 06:00	2023-01-23 06:00	2023-01-23 06:00
2023	1	24	07:00	Office	Task 24	Development	Low	Open	Logan Light Red	2023-01-24	2023-04-01	2023-04-01	5	Open	2023-01-24 07:00	2023-01-24 07:00	2023-01-24 07:00
2023	1	25	08:00	Office	Task 25	Development	High	Open	Isabella Light Blue	2023-01-25	2023-01-29	2023-01-29	80	In Progress	2023-01-25 08:00	2023-01-25 08:00	2023-01-25 08:00
2023	1	26	09:00	Office	Task 26	Development	Medium	Open	Benjamin Light Green	2023-01-26	2023-03-15	2023-03-15	10	Open	2023-01-26 09:00	2023-01-26 09:00	2023-01-26 09:00
2023	1	27	10:00	Office	Task 27	Development	Low	Open	Mia Light Purple	2023-01-27	2023-04-10	2023-04-10	5	Open	2023-01-27 10:00	2023-01-27 10:00	2023-01-27 10:00
2023	1	28	11:00	Office	Task 28	Development	High	Open	Wyatt Light Orange	2023-01-28	2023-01-32	2023-01-32	70	In Progress	2023-01-28 11:00	2023-01-28 11:00	2023-01-28 11:00
2023	1	29	12:00	Office	Task 29	Development	Medium	Open	Charlotte Light Red	2023-01-29	2023-03-25	2023-03-25	15	Open	2023-01-29 12:00	2023-01-29 12:00	2023-01-29 12:00
2023	1	30	13:00	Office	Task 30	Development	Low	Open	Liam Light Blue	2023-01-30	2023-05-01	2023-05-01	5	Open	2023-01-30 13:00	2023-01-30 13:00	2023-01-30 13:00
2023	1	31	14:00	Office	Task 31	Development	High	Open	Ava Light Green	2023-01-31	2023-01-35	2023-01-35	90	In Progress	2023-01-31 14:00	2023-01-31 14:00	2023-01-31 14:00
2023	1	32	15:00	Office	Task 32	Development	Medium	Open	Noah Light Purple	2023-02-01	2023-04-05	2023-04-05	10	Open	2023-02-01 15:00	2023-02-01 15:00	2023-02-01 15:00
2023	1	33	16:00	Office	Task 33	Development	Low	Open	Oliver Light Orange	2023-02-02	2023-05-10	2023-05-10	5	Open	2023-02-02 16:00	2023-02-02 16:00	2023-02-02 16:00
2023	1	34	17:00	Office	Task 34	Development	High	Open	Isabella Light Red	2023-02-03	2023-01-37	2023-01-37	75	In Progress	2023-02-03 17:00	2023-02-03 17:00	2023-02-03 17:00
2023	1	35	18:00	Office	Task 35	Development	Medium	Open	Ethan Light Blue	2023-02-04	2023-04-15	2023-04-15	10	Open	2023-02-04 18:00	2023-02-04 18:00	2023-02-04 18:00
2023	1	36	19:00	Office	Task 36	Development	Low	Open	Sophia Light Green	2023-02-05	2023-06-01	2023-06-01	5	Open	2023-02-05 19:00	2023-02-05 19:00	2023-02-05 19:00
2023	1	37	20:00	Office	Task 37	Development	High	Open	Lucas Light Purple	2023-02-06	2023-01-41	2023-01-41	85	In Progress	2023-02-06 20:00	2023-02-06 20:00	2023-02-06 20:00
2023	1	38	21:00	Office	Task 38	Development	Medium	Open	Mia Light Orange	2023-02-07	2023-05-05	2023-05-05	10	Open	2023-02-07 21:00	2023-02-07 21:00	2023-02-07 21:00
2023	1	39	22:00	Office	Task 39	Development	Low	Open	Wyatt Light Red	2023-02-08	2023-06-10	2023-06-10	5	Open	2023-02-08 22:00	2023-02-08 22:00	2023-02-08 22:00
2023	1	40	23:00	Office	Task 40	Development	High	Open	Charlotte Light Blue	2023-02-09	2023-01-45	2023-01-45	70	In Progress	2023-02-09 23:00	2023-02-09 23:00	2023-02-09 23:00
2023	1	41	00:00	Office	Task 41	Development	Medium	Open	Liam Light Green	2023-02-10	2023-06-15	2023-06-15	10	Open	2023-02-10 00:00	2023-02-10 00:00	2023-02-10 00:00
2023	1	42	01:00	Office	Task 42	Development	Low	Open	Ava Light Purple	2023-02-11	2023-07-01	2023-07-01	5	Open	2023-02-11 01:00	2023-02-11 01:00	2023-02-11 01:00
2023	1	43	02:00	Office	Task 43	Development	High	Open	Noah Light Orange	2023-02-12	2023-01-49	2023-01-49	80	In Progress	2023-02-12 02:00	2023-02-12 02:00	2023-02-12 02:00
2023	1	44	03:00	Office	Task 44	Development	Medium	Open	Oliver Light Red	2023-02-13	2023-07-05	2023-07-05	10	Open	2023-02-13 03:00	2023-02-13 03:00	2023-02-13 03:00
2023	1	45	04:00	Office	Task 45	Development	Low	Open	Isabella Light Blue	2023-02-14	2023-08-01	2023-08-01	5	Open	2023-02-14 04:00	2023-02-14 04:00	2023-02-14 04:00
2023	1	46	05:00	Office	Task 46	Development	High	Open	Ethan Light Green	2023-02-15	2023-01-53	2023-01-53	65	In Progress	2023-02-15 05:00	2023-02-15 05:00	2023-02-15 05:00
2023	1	47	06:00	Office	Task 47	Development	Medium	Open	Sophia Light Purple	2023-02-16	2023-08-05	2023-08-05	10	Open	2023-02-16 06:00	2023-02-16 06:00	2023-02-16 06:00
2023	1	48	07:00	Office	Task 48	Development	Low	Open	Lucas Light Orange	2023-02-17	2023-09-01	2023-09-01	5	Open	2023-02-17 07:00	2023-02-17 07:00	2023-02-17 07:00
2023	1	49	08:00	Office	Task 49	Development	High	Open	Mia Light Red	2023-02-18	2023-01-57	2023-01-57	55	In Progress	2023-02-18 08:00	2023-02-18 08:00	2023-02-18 08:00
2023	1	50	09:00	Office	Task 50	Development	Medium	Open	Wyatt Light Blue	2023-02-19	2023-09-05	2023-09-05	10	Open	2023-02-19 09:00	2023-02-19 09:00	2023-02-19 09:00
2023	1	51	10:00	Office	Task 51	Development	Low	Open	Charlotte Light Green	2023-02-20	2023-10-01	2023-10-01	5	Open	2023-02-20 10:00	2023-02-20 10:00	2023-02-20 10:00
2023	1	52	11:00	Office	Task 52	Development	High	Open	Liam Light Purple	2023-02-21	2023-01-61	2023-01-61	45	In Progress	2023-02-21 11:00	2023-02-21 11:00	2023-02-21 11:00
2023	1	53	12:00	Office	Task 53	Development	Medium	Open	Ava Light Orange	2023-02-22	2023-10-05	2023-10-05	10	Open	2023-02-22 12:00	2023-02-22 12:00	2023-02-22 12:00
2023	1	54	13:00	Office	Task 54	Development	Low	Open	Noah Light Red	2023-02-23	2023-11-01	2023-11-01	5	Open	2023-02-23 13:00	2023-02-23 13:00	2023-02-23 13:00
2023	1	55	14:00	Office	Task 55	Development	High	Open	Oliver Light Blue	2023-02-24	2023-01-65	2023-01-65	35	In Progress	2023-02-24 14:00	2023-02-24 14:00	2023-02-24 14:00
2023	1	56	15:00	Office	Task 56	Development	Medium	Open	Isabella Light Green	2023-02-25	2023-11-05	2023-11-05	10	Open	2023-02-25 15:00	2023-02-25 15:00	2023-02-25 15:00
2023	1	57	16:00	Office	Task 57	Development	Low	Open	Ethan Light Purple	2023-02-26	2023-12-01	2023-12-01	5	Open	2023-02-26 16:00	2023-02-26 16:00	2023-02-26 16:00
2023	1	58	17:00	Office	Task 58	Development	High	Open	Sophia Light Orange	2023-02-27	2023-01-69	2023-01-69	25	In Progress	2023-02-27 17:00	2023-02-27 17:00	2023-02-27 17:00
2023	1	59	18:00	Office	Task 59	Development	Medium	Open	Lucas Light Red	2023-02-28	2023-12-05	2023-12-05	10	Open	2023-02-28 18:00	2023-02-28 18:00	2023-02-28 18:00
2023	1	60	19:00	Office	Task 60	Development	Low	Open	Mia Light Blue	2023-02-29	2024-01-01	2024-01-01	5	Open	2023-02-29 19:00	2023-02-29 19:00	2023-02-29 19:00
2023	1	61	20:00	Office	Task 61	Development	High	Open	Wyatt Light Green	2023-03-01	2023-01-73	2023-01-73	15	In Progress	2023-03-01 20:00	2023-03-01 20:00	2023-03-01 20:00
2023	1	62	21:00	Office	Task 62	Development	Medium	Open	Charlotte Light Purple	2023-0							





Year	Month	Day	Time	Location	Activity	Duration	Frequency	Priority	Category	Sub-category	Notes	Start Date	End Date	Status	Owner	Assignee	Created	Updated	Deleted
2023	1	1	08:00	Office	Meeting	30	1	High	Work	Meeting	Weekly meeting with team	2023-01-01	2023-01-01	Completed	John	Jane	2023-01-01	2023-01-01	0
2023	1	2	09:00	Office	Work	8	1	Medium	Work	Task	Review project progress	2023-01-02	2023-01-02	In Progress	John	Jane	2023-01-01	2023-01-02	0
2023	1	3	10:00	Office	Meeting	15	1	Low	Work	Meeting	Client meeting	2023-01-03	2023-01-03	Completed	John	Jane	2023-01-01	2023-01-03	0
2023	1	4	11:00	Office	Work	8	1	Medium	Work	Task	Write report	2023-01-04	2023-01-04	In Progress	John	Jane	2023-01-01	2023-01-04	0
2023	1	5	12:00	Office	Meeting	30	1	High	Work	Meeting	Team lunch	2023-01-05	2023-01-05	Completed	John	Jane	2023-01-01	2023-01-05	0
2023	1	6	13:00	Office	Work	8	1	Medium	Work	Task	Review project progress	2023-01-06	2023-01-06	In Progress	John	Jane	2023-01-01	2023-01-06	0
2023	1	7	14:00	Office	Meeting	15	1	Low	Work	Meeting	Client meeting	2023-01-07	2023-01-07	Completed	John	Jane	2023-01-01	2023-01-07	0
2023	1	8	15:00	Office	Work	8	1	Medium	Work	Task	Write report	2023-01-08	2023-01-08	In Progress	John	Jane	2023-01-01	2023-01-08	0
2023	1	9	16:00	Office	Meeting	30	1	High	Work	Meeting	Team lunch	2023-01-09	2023-01-09	Completed	John	Jane	2023-01-01	2023-01-09	0
2023	1	10	17:00	Office	Work	8	1	Medium	Work	Task	Review project progress	2023-01-10	2023-01-10	In Progress	John	Jane	2023-01-01	2023-01-10	0
2023	1	11	18:00	Office	Meeting	15	1	Low	Work	Meeting	Client meeting	2023-01-11	2023-01-11	Completed	John	Jane	2023-01-01	2023-01-11	0
2023	1	12	19:00	Office	Work	8	1	Medium	Work	Task	Write report	2023-01-12	2023-01-12	In Progress	John	Jane	2023-01-01	2023-01-12	0
2023	1	13	20:00	Office	Meeting	30	1	High	Work	Meeting	Team lunch	2023-01-13	2023-01-13	Completed	John	Jane	2023-01-01	2023-01-13	0
2023	1	14	21:00	Office	Work	8	1	Medium	Work	Task	Review project progress	2023-01-14	2023-01-14	In Progress	John	Jane	2023-01-01	2023-01-14	0
2023	1	15	22:00	Office	Meeting	15	1	Low	Work	Meeting	Client meeting	2023-01-15	2023-01-15	Completed	John	Jane	2023-01-01	2023-01-15	0
2023	1	16	23:00	Office	Work	8	1	Medium	Work	Task	Write report	2023-01-16	2023-01-16	In Progress	John	Jane	2023-01-01	2023-01-16	0
2023	1	17	00:00	Office	Meeting	30	1	High	Work	Meeting	Team lunch	2023-01-17	2023-01-17	Completed	John	Jane	2023-01-01	2023-01-17	0
2023	1	18	01:00	Office	Work	8	1	Medium	Work	Task	Review project progress	2023-01-18	2023-01-18	In Progress	John	Jane	2023-01-01	2023-01-18	0
2023	1	19	02:00	Office	Meeting	15	1	Low	Work	Meeting	Client meeting	2023-01-19	2023-01-19	Completed	John	Jane	2023-01-01	2023-01-19	0
2023	1	20	03:00	Office	Work	8	1	Medium	Work	Task	Write report	2023-01-20	2023-01-20	In Progress	John	Jane	2023-01-01	2023-01-20	0
2023	1	21	04:00	Office	Meeting	30	1	High	Work	Meeting	Team lunch	2023-01-21	2023-01-21	Completed	John	Jane	2023-01-01	2023-01-21	0
2023	1	22	05:00	Office	Work	8	1	Medium	Work	Task	Review project progress	2023-01-22	2023-01-22	In Progress	John	Jane	2023-01-01	2023-01-22	0
2023	1	23	06:00	Office	Meeting	15	1	Low	Work	Meeting	Client meeting	2023-01-23	2023-01-23	Completed	John	Jane	2023-01-01	2023-01-23	0
2023	1	24	07:00	Office	Work	8	1	Medium	Work	Task	Write report	2023-01-24	2023-01-24	In Progress	John	Jane	2023-01-01	2023-01-24	0
2023	1	25	08:00	Office	Meeting	30	1	High	Work	Meeting	Team lunch	2023-01-25	2023-01-25	Completed	John	Jane	2023-01-01	2023-01-25	0
2023	1	26	09:00	Office	Work	8	1	Medium	Work	Task	Review project progress	2023-01-26	2023-01-26	In Progress	John	Jane	2023-01-01	2023-01-26	0
2023	1	27	10:00	Office	Meeting	15	1	Low	Work	Meeting	Client meeting	2023-01-27	2023-01-27	Completed	John	Jane	2023-01-01	2023-01-27	0
2023	1	28	11:00	Office	Work	8	1	Medium	Work	Task	Write report	2023-01-28	2023-01-28	In Progress	John	Jane	2023-01-01	2023-01-28	0
2023	1	29	12:00	Office	Meeting	30	1	High	Work	Meeting	Team lunch	2023-01-29	2023-01-29	Completed	John	Jane	2023-01-01	2023-01-29	0
2023	1	30	13:00	Office	Work	8	1	Medium	Work	Task	Review project progress	2023-01-30	2023-01-30	In Progress	John	Jane	2023-01-01	2023-01-30	0
2023	1	31	14:00	Office	Meeting	15	1	Low	Work	Meeting	Client meeting	2023-01-31	2023-01-31	Completed	John	Jane	2023-01-01	2023-01-31	0
2023	2	1	15:00	Office	Work	8	1	Medium	Work	Task	Write report	2023-02-01	2023-02-01	In Progress	John	Jane	2023-01-01	2023-02-01	0
2023	2	2	16:00	Office	Meeting	30	1	High	Work	Meeting	Team lunch	2023-02-02	2023-02-02	Completed	John	Jane	2023-01-01	2023-02-02	0
2023	2	3	17:00	Office	Work	8	1	Medium	Work	Task	Review project progress	2023-02-03	2023-02-03	In Progress	John	Jane	2023-01-01	2023-02-03	0
2023	2	4	18:00	Office	Meeting	15	1	Low	Work	Meeting	Client meeting	2023-02-04	2023-02-04	Completed	John	Jane	2023-01-01	2023-02-04	0
2023	2	5	19:00	Office	Work	8	1	Medium	Work	Task	Write report	2023-02-05	2023-02-05	In Progress	John	Jane	2023-01-01	2023-02-05	0
2023	2	6	20:00	Office	Meeting	30	1	High	Work	Meeting	Team lunch	2023-02-06	2023-02-06	Completed	John	Jane	2023-01-01	2023-02-06	0
2023	2	7	21:00	Office	Work	8	1	Medium	Work	Task	Review project progress	2023-02-07	2023-02-07	In Progress	John	Jane	2023-01-01	2023-02-07	0
2023	2	8	22:00	Office	Meeting	15	1	Low	Work	Meeting	Client meeting	2023-02-08	2023-02-08	Completed	John	Jane	2023-01-01	2023-02-08	0
2023	2	9	23:00	Office	Work	8	1	Medium	Work	Task	Write report	2023-02-09	2023-02-09	In Progress	John	Jane	2023-01-01	2023-02-09	0
2023	2	10	00:00	Office	Meeting	30	1	High	Work	Meeting	Team lunch	2023-02-10	2023-02-10	Completed	John	Jane	2023-01-01	2023-02-10	0
2023	2	11	01:00	Office	Work	8	1	Medium	Work	Task	Review project progress	2023-02-11	2023-02-11	In Progress	John	Jane	2023-01-01	2023-02-11	0
2023	2	12	02:00	Office	Meeting	15	1	Low	Work	Meeting	Client meeting	2023-02-12	2023-02-12	Completed	John	Jane	2023-01-01	2023-02-12	0
2023	2	13	03:00	Office	Work	8	1	Medium	Work	Task	Write report	2023-02-13	2023-02-13	In Progress	John	Jane	2023-01-01	2023-02-13	0
2023	2	14	04:00	Office	Meeting	30	1	High	Work	Meeting	Team lunch	2023-02-14	2023-02-14	Completed	John	Jane	2023-01-01	2023-02-14	0
2023	2	15	05:00	Office	Work	8	1	Medium	Work	Task	Review project progress	2023-02-15	2023-02-15	In Progress	John	Jane	2023-01-01	2023-02-15	0
2023	2	16	06:00	Office	Meeting	15	1	Low	Work	Meeting	Client meeting	2023-02-16	2023-02-16	Completed	John	Jane	2023-01-01	2023-02-16	0
2023	2	17	07:00	Office	Work	8	1	Medium	Work	Task	Write report	2023-02-17	2023-02-17	In Progress	John	Jane	2023-01-01	2023-02-17	0
2023	2	18	08:00	Office	Meeting	30	1	High	Work	Meeting	Team lunch	2023-02-18	2023-02-18	Completed	John	Jane	2023-01-01	2023-02-18	0
2023	2	19	09:00	Office	Work	8	1	Medium	Work	Task	Review project progress	2023-02-19	2023-02-19	In Progress	John	Jane	2023-01-01	2023-02-19	0
2023	2	20	10:00	Office	Meeting	15	1	Low	Work	Meeting	Client meeting	2023-02-20	2023-02-20	Completed	John	Jane	2023-01-01	2023-02-20	0
2023	2	21	11:00	Office	Work	8	1	Medium	Work	Task	Write report	2023-02-21	2023-02-21	In Progress	John	Jane	2023-01-01	2023-02-21	0
2023	2	22	12:00	Office	Meeting	30	1	High	Work	Meeting	Team lunch	2023-02-22	2023-02-22	Completed	John	Jane	2023-01-01	2023-02-22	0
2023	2	23	13:00	Office	Work	8	1	Medium	Work	Task	Review project progress	2023-02-23	2023-02-23	In Progress	John	Jane	2023-01-01	2023-02-23	0
2023	2	24	14:00	Office	Meeting	15	1	Low	Work	Meeting	Client meeting	2023-02-24	2023-02-24	Completed	John	Jane	2023-01-01	2023-02-24	0
2023	2	25	15:00	Office	Work	8	1	Medium	Work	Task	Write report	2023-02-25	2023-02-25	In Progress	John	Jane	2023-01-01	2023-02-25	0
2023	2	26	16:00	Office	Meeting	30	1	High	Work	Meeting	Team lunch	2023-02-26	2023-02-26	Completed	John	Jane	2023-01-01	2023-02-26	0
2023	2	27	17:00	Office	Work	8	1	Medium	Work	Task	Review project progress	2023-02-27	2023-02-27	In Progress	John	Jane	2023-01-01	2023-02-27	0
2023	2	28	18:00	Office	Meeting	15	1	Low	Work	Meeting	Client meeting	2023-02-28	2023-02-28	Completed	John	Jane	2023-01-01	2023-02-28	0
2023	2	29	19:00	Office	Work	8	1	Medium	Work	Task	Write report	2023-02-29	2023-02-29	In Progress	John	Jane	2023-01-01	2023-02-29	0
2023	2	30	20:00	Office	Meeting	30	1	High	Work	Meeting	Team lunch	2023-03-01	2023-03-01	Completed	John	Jane	2023-01-01	2023-03-01	0
2023	2	31	21:00	Office	Work	8	1	Medium	Work	Task	Review project progress	2023-03-02	2023-03-02	In Progress	John	Jane	2023-01-01	2023-03-02	0
2023	3	1	22:00	Office	Meeting	15	1	Low	Work	Meeting	Client meeting	2023-03-03	2023-03-03	Completed	John	Jane	2023-01-01	2023-03-03	0
2023	3	2	23:00	Office	Work	8	1	Medium	Work	Task	Write report	2023-03-04	2023-03-04	In Progress	John	Jane	2023-01-01	2023-03-04	0
2023	3	3	00:00	Office	Meeting	30	1	High	Work	Meeting	Team lunch	2023-03-05	2023-03-05	Completed	John	Jane	2023-01-01	2023-03-05	0
2023	3	4	01:00	Office	Work	8	1	Medium	Work	Task	Review project progress	2023-03-06	2023-03-06	In Progress	John	Jane	2023-01-01	2023-03-06	0
2023	3	5	02:00	Office	Meeting	15	1	Low	Work	Meeting	Client meeting	2023-03-07	2023-03-07	Completed	John	Jane	2023-01-01	2023-03-07	0
2023	3	6	03:00	Office	Work	8	1	Medium	Work	Task	Write report	2023-03-08	2023-03-08	In Progress	John	Jane	2023-01-01	2023-03-08	0
2023	3	7	04:00	Office	Meeting	30	1	High	Work	Meeting	Team lunch	2023-03-09	2023-03-09	Completed	John	Jane	2023-01-01	2023-03-09	0
2023	3	8	05:00	Office	Work	8	1	Medium	Work	Task	Review project progress	2023-03-10	2023-03-10	In Progress	John	Jane	2023-01-01	2023-03-10	0
2023	3	9	06:00	Office	Meeting	15	1	Low	Work	Meeting	Client meeting	2023-03-11	2023-03-11	Completed	John	Jane	2023-01-01	2023-03-11	0
2023	3	10	07:00	Office	Work	8	1	Medium	Work	Task	Write report	2023-							

Year	Month	Day	Time	Location	Activity	Duration	Frequency	Priority	Notes	Responsible	Status	Start Date	End Date	Completion %	Progress	Issues	Comments	
2023	1	1	09:00	Office	Project Kick-off Meeting	1h	1	High	Initial meeting with stakeholders to define project scope and objectives.	John Doe	Completed	2023-01-01	2023-01-01	100%	0%	None	Meeting went well, all parties agreed on the project goals.	
2023	1	2	10:00	Office	Task: Research Market Trends	2h	1	Medium	Conducting research on current market trends and competitor analysis.	Jane Smith	In Progress	2023-01-02	2023-01-02	50%	50%	1	Need more data on emerging markets.	Research is ongoing, will complete by end of day.
2023	1	3	14:00	Office	Task: Develop Project Charter	3h	1	High	Drafting the project charter, including scope, objectives, and resources.	John Doe	In Progress	2023-01-03	2023-01-03	75%	75%	0	None	Charter is nearly complete, awaiting final review.
2023	1	4	09:00	Office	Task: Review Project Charter	1h	1	High	Reviewing the draft project charter with the project sponsor.	Jane Smith	Completed	2023-01-04	2023-01-04	100%	0%	None	Charter approved by sponsor, ready for final sign-off.	
2023	1	5	10:00	Office	Task: Identify Stakeholders	2h	1	Medium	Identifying key stakeholders and their interests in the project.	John Doe	In Progress	2023-01-05	2023-01-05	60%	60%	2	Some stakeholders are difficult to reach.	Continuing outreach efforts to ensure all stakeholders are engaged.
2023	1	6	14:00	Office	Task: Create Work Breakdown Structure (WBS)	3h	1	High	Breaking down project tasks into smaller, manageable components.	Jane Smith	In Progress	2023-01-06	2023-01-06	40%	40%	1	WBS needs more detail for some tasks.	Refining the WBS to ensure all sub-tasks are identified.
2023	1	7	09:00	Office	Task: Develop Communication Plan	2h	1	Medium	Developing a communication plan to ensure all stakeholders are kept informed.	John Doe	In Progress	2023-01-07	2023-01-07	30%	30%	0	None	Communication plan is in the early stages of development.
2023	1	8	10:00	Office	Task: Review Communication Plan	1h	1	High	Reviewing the draft communication plan with the project manager.	Jane Smith	Completed	2023-01-08	2023-01-08	100%	0%	None	Communication plan approved, ready for implementation.	
2023	1	9	14:00	Office	Task: Assign Roles and Responsibilities	3h	1	High	Assigning specific roles and responsibilities to team members.	John Doe	In Progress	2023-01-09	2023-01-09	50%	50%	1	Some team members have conflicting schedules.	Working to resolve scheduling conflicts to ensure all roles are covered.
2023	1	10	09:00	Office	Task: Develop Risk Management Plan	2h	1	Medium	Identifying potential risks and developing strategies to mitigate them.	Jane Smith	In Progress	2023-01-10	2023-01-10	20%	20%	0	None	Risk management plan is in the initial stages of development.
2023	1	11	10:00	Office	Task: Review Risk Management Plan	1h	1	High	Reviewing the draft risk management plan with the project manager.	John Doe	Completed	2023-01-11	2023-01-11	100%	0%	None	Risk management plan approved, ready for implementation.	
2023	1	12	14:00	Office	Task: Develop Quality Management Plan	3h	1	Medium	Developing a quality management plan to ensure project deliverables meet requirements.	Jane Smith	In Progress	2023-01-12	2023-01-12	10%	10%	0	None	Quality management plan is in the very early stages of development.
2023	1	13	09:00	Office	Task: Review Quality Management Plan	1h	1	High	Reviewing the draft quality management plan with the project manager.	John Doe	Completed	2023-01-13	2023-01-13	100%	0%	None	Quality management plan approved, ready for implementation.	
2023	1	14	10:00	Office	Task: Develop Procurement Plan	2h	1	Medium	Developing a procurement plan to identify and acquire resources for the project.	Jane Smith	In Progress	2023-01-14	2023-01-14	5%	5%	0	None	Procurement plan is in the very early stages of development.
2023	1	15	14:00	Office	Task: Review Procurement Plan	1h	1	High	Reviewing the draft procurement plan with the project manager.	John Doe	Completed	2023-01-15	2023-01-15	100%	0%	None	Procurement plan approved, ready for implementation.	
2023	1	16	09:00	Office	Task: Develop Change Management Plan	2h	1	Medium	Developing a change management plan to manage any changes to the project.	Jane Smith	In Progress	2023-01-16	2023-01-16	15%	15%	0	None	Change management plan is in the early stages of development.
2023	1	17	10:00	Office	Task: Review Change Management Plan	1h	1	High	Reviewing the draft change management plan with the project manager.	John Doe	Completed	2023-01-17	2023-01-17	100%	0%	None	Change management plan approved, ready for implementation.	
2023	1	18	14:00	Office	Task: Develop Integration Management Plan	3h	1	Medium	Developing an integration management plan to coordinate all project elements.	Jane Smith	In Progress	2023-01-18	2023-01-18	10%	10%	0	None	Integration management plan is in the very early stages of development.
2023	1	19	09:00	Office	Task: Review Integration Management Plan	1h	1	High	Reviewing the draft integration management plan with the project manager.	John Doe	Completed	2023-01-19	2023-01-19	100%	0%	None	Integration management plan approved, ready for implementation.	
2023	1	20	10:00	Office	Task: Develop Resource Management Plan	2h	1	Medium	Developing a resource management plan to identify and allocate resources.	Jane Smith	In Progress	2023-01-20	2023-01-20	5%	5%	0	None	Resource management plan is in the very early stages of development.
2023	1	21	14:00	Office	Task: Review Resource Management Plan	1h	1	High	Reviewing the draft resource management plan with the project manager.	John Doe	Completed	2023-01-21	2023-01-21	100%	0%	None	Resource management plan approved, ready for implementation.	
2023	1	22	09:00	Office	Task: Develop Stakeholder Engagement Plan	2h	1	Medium	Developing a stakeholder engagement plan to manage stakeholder expectations.	Jane Smith	In Progress	2023-01-22	2023-01-22	10%	10%	0	None	Stakeholder engagement plan is in the very early stages of development.
2023	1	23	10:00	Office	Task: Review Stakeholder Engagement Plan	1h	1	High	Reviewing the draft stakeholder engagement plan with the project manager.	John Doe	Completed	2023-01-23	2023-01-23	100%	0%	None	Stakeholder engagement plan approved, ready for implementation.	
2023	1	24	14:00	Office	Task: Develop Project Management Plan	3h	1	High	Developing a comprehensive project management plan that integrates all other plans.	Jane Smith	In Progress	2023-01-24	2023-01-24	10%	10%	0	None	Project management plan is in the very early stages of development.
2023	1	25	09:00	Office	Task: Review Project Management Plan	1h	1	High	Reviewing the draft project management plan with the project manager.	John Doe	Completed	2023-01-25	2023-01-25	100%	0%	None	Project management plan approved, ready for implementation.	
2023	1	26	10:00	Office	Task: Develop Project Charter	2h	1	High	Finalizing the project charter and preparing for project launch.	Jane Smith	In Progress	2023-01-26	2023-01-26	90%	90%	0	None	Project charter is almost finalized, ready for final review.
2023	1	27	14:00	Office	Task: Review Project Charter	1h	1	High	Final review of the project charter before launch.	John Doe	Completed	2023-01-27	2023-01-27	100%	0%	None	Project charter approved, project ready for launch.	
2023	1	28	09:00	Office	Task: Project Launch	1h	1	High	Official launch of the project, all team members are notified.	Jane Smith	Completed	2023-01-28	2023-01-28	100%	0%	None	Project is officially launched, all team members are engaged.	
2023	1	29	10:00	Office	Task: Monitor Project Progress	2h	1	Medium	Monitoring the initial progress of the project and identifying any issues.	John Doe	In Progress	2023-01-29	2023-01-29	10%	10%	0	None	Initial progress is being monitored, all tasks are on track.
2023	1	30	14:00	Office	Task: Review Project Progress	1h	1	High	Reviewing the initial progress report with the project manager.	Jane Smith	Completed	2023-01-30	2023-01-30	100%	0%	None	Initial progress report reviewed, all tasks are on track.	

Year	Month	Day	Time	Location	Activity	Duration	Frequency	Priority	Category	Sub-category	Notes	Status	Created	Updated
2023	1	1	08:00	Office	Meeting	30	1	High	Work	Client Meeting	Meeting with client to discuss project progress.	Completed	2023-01-01	2023-01-01
2023	1	2	09:00	Office	Work	60	1	Medium	Work	Project Development	Working on the design phase of the project.	In Progress	2023-01-02	2023-01-02
2023	1	3	10:00	Office	Meeting	45	1	High	Work	Team Meeting	Team meeting to discuss the next steps.	Completed	2023-01-03	2023-01-03
2023	1	4	11:00	Office	Work	60	1	Medium	Work	Project Development	Continuing with the design phase.	In Progress	2023-01-04	2023-01-04
2023	1	5	12:00	Office	Meeting	30	1	High	Work	Client Meeting	Meeting with client to review the design.	Completed	2023-01-05	2023-01-05
2023	1	6	13:00	Office	Work	60	1	Medium	Work	Project Development	Working on the implementation phase.	In Progress	2023-01-06	2023-01-06
2023	1	7	14:00	Office	Meeting	45	1	High	Work	Team Meeting	Team meeting to discuss the implementation.	Completed	2023-01-07	2023-01-07
2023	1	8	15:00	Office	Work	60	1	Medium	Work	Project Development	Continuing with the implementation.	In Progress	2023-01-08	2023-01-08
2023	1	9	16:00	Office	Meeting	30	1	High	Work	Client Meeting	Meeting with client to discuss the final details.	Completed	2023-01-09	2023-01-09
2023	1	10	17:00	Office	Work	60	1	Medium	Work	Project Development	Working on the final testing phase.	In Progress	2023-01-10	2023-01-10
2023	1	11	18:00	Office	Meeting	45	1	High	Work	Team Meeting	Team meeting to discuss the final results.	Completed	2023-01-11	2023-01-11
2023	1	12	19:00	Office	Work	60	1	Medium	Work	Project Development	Working on the final documentation.	In Progress	2023-01-12	2023-01-12
2023	1	13	20:00	Office	Meeting	30	1	High	Work	Client Meeting	Meeting with client to discuss the final report.	Completed	2023-01-13	2023-01-13
2023	1	14	21:00	Office	Work	60	1	Medium	Work	Project Development	Working on the final review.	In Progress	2023-01-14	2023-01-14
2023	1	15	22:00	Office	Meeting	45	1	High	Work	Team Meeting	Team meeting to discuss the final outcome.	Completed	2023-01-15	2023-01-15
2023	1	16	23:00	Office	Work	60	1	Medium	Work	Project Development	Working on the final cleanup.	In Progress	2023-01-16	2023-01-16
2023	1	17	00:00	Office	Meeting	30	1	High	Work	Client Meeting	Meeting with client to discuss the final feedback.	Completed	2023-01-17	2023-01-17
2023	1	18	01:00	Office	Work	60	1	Medium	Work	Project Development	Working on the final deployment.	In Progress	2023-01-18	2023-01-18
2023	1	19	02:00	Office	Meeting	45	1	High	Work	Team Meeting	Team meeting to discuss the final results.	Completed	2023-01-19	2023-01-19
2023	1	20	03:00	Office	Work	60	1	Medium	Work	Project Development	Working on the final testing.	In Progress	2023-01-20	2023-01-20
2023	1	21	04:00	Office	Meeting	30	1	High	Work	Client Meeting	Meeting with client to discuss the final report.	Completed	2023-01-21	2023-01-21
2023	1	22	05:00	Office	Work	60	1	Medium	Work	Project Development	Working on the final review.	In Progress	2023-01-22	2023-01-22
2023	1	23	06:00	Office	Meeting	45	1	High	Work	Team Meeting	Team meeting to discuss the final outcome.	Completed	2023-01-23	2023-01-23
2023	1	24	07:00	Office	Work	60	1	Medium	Work	Project Development	Working on the final cleanup.	In Progress	2023-01-24	2023-01-24
2023	1	25	08:00	Office	Meeting	30	1	High	Work	Client Meeting	Meeting with client to discuss the final feedback.	Completed	2023-01-25	2023-01-25
2023	1	26	09:00	Office	Work	60	1	Medium	Work	Project Development	Working on the final deployment.	In Progress	2023-01-26	2023-01-26
2023	1	27	10:00	Office	Meeting	45	1	High	Work	Team Meeting	Team meeting to discuss the final results.	Completed	2023-01-27	2023-01-27
2023	1	28	11:00	Office	Work	60	1	Medium	Work	Project Development	Working on the final testing.	In Progress	2023-01-28	2023-01-28
2023	1	29	12:00	Office	Meeting	30	1	High	Work	Client Meeting	Meeting with client to discuss the final report.	Completed	2023-01-29	2023-01-29
2023	1	30	13:00	Office	Work	60	1	Medium	Work	Project Development	Working on the final review.	In Progress	2023-01-30	2023-01-30
2023	1	31	14:00	Office	Meeting	45	1	High	Work	Team Meeting	Team meeting to discuss the final outcome.	Completed	2023-01-31	2023-01-31